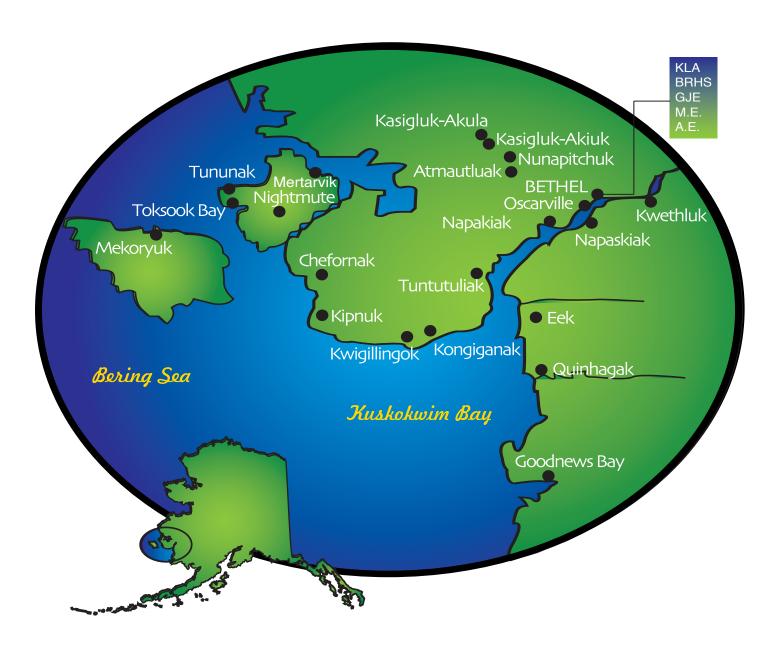


# Tamalkumta All of Us Together

2025-2026



New Teacher Induction Handbook August 2025



# **LKSD Induction Handbook**

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#### **LKSD Induction Handbook**

#### **Message from the Superintendent & Assistant Superintendent**s

Greetings and welcome to the 2025- 2026 school year with the Lower Kuskokwim School District! Starting the school year is always an exciting time, whether you are a student or staff member. The quality of our teachers and support staff is a key ingredient to our students' success and we are pleased that you have chosen to be part of the LKSD team.

All district administration and support staff are excited to kick off the new school year and look forward to getting to know you as you transition into your new role. LKSD is indeed a special district – it's one of the last remaining places where the indigenous language is still relatively intact and this is a huge source of pride for our schools and communities. Over the past ten years, the district has been highly engaged in creating curriculum materials that are place-based and culturally relevant. We are excited for you to explore these materials as you get to know your students and your community and we encourage you to immerse yourself in this new experience!

We wish you the best as you embark on this new endeavor and hope that you all have a safe and successful school year.

Hannibal Anderson Ed Pekar Erin Haviland

Superintendent Assistant Superintendent Assistant Superintendent





Welcome to LKSD!

Life here is likely different from the life you led before moving. There are some tricks of the trade we'd like to share with you...

Disclaimer: All information in "Living in the Delta" was correct at the time of printing. Like everything else in this region, it is subject to change and may be outdated by the time you receive it. Your gracious attitude is appreciated in advance. Flexibility is an essential skill for those who thrive out here.

# Travel

Anchorage Flights

At this moment you have one option to fly into Anchorage from Bethel: Alaska Airlines. There are usually two flights daily from Bethel to Anchorage and all flights can be booked online. Alaska Airlines has a decent mileage plan that can benefit you! Once you are in Alaska and have been accepted as a Club 49 member, you can have 3 free checked bags on Alaska Air when traveling within the state.

### Village Flights

You have a few options for flying to and from your village and Bethel. You can purchase two types of tickets: **seat fare and charter**. Seat fare is the type of ticket you will normally book. This means you buy a ticket on a regularly scheduled flight.

A charter is just that. You're renting the whole plane to use as you wish. Many people get together in groups to charter into Bethel for holidays and at the end of the year. This is usually cheaper if you have enough people.

Don't forget, when you are flying from a village

to Bethel, you MUST contact the village agent. Since there are no traditional airport terminals in the villages, the agent will be the one to let you know when the plane is expected to arrive/depart. Listed flight times are more of a loose guideline than a firm schedule for flights to the villages.

Hint: Keep in mind that most village flights only allow for 100lb of luggage; you may have to pay a fee if you go over the weight allowance.

#### Rewards Programs

Both Grant and Yute have rewards programs for their seat fare flights. Once you earn enough points, you can fly anywhere they fly. Neither fly outside of our region at the moment from Bethel, but Grant does have operations in other parts of the state.

Alaska Airlines offers a credit card which can help you to earn miles and offers an annual companion fare for \$99. They also offer benefits (free checked bags) to Alaska residents with **Club 49 membership**.

# We Don't Always Fly...

While air travel claims a significant portion of means of travel in the area, it is not the only way to get around. Depending on which village you are in, it is not uncommon to travel to and from Bethel, or from village to village, via **boat, snow machine, "river taxi", or even the occasional bicycle**. No matter how you plan to travel, remember to always stay safe!

NAME	ТҮРЕ	PHONE
Grant Aviation	Seat/Charter	(907) 543 2000
Yute Commuter	Seat/Charter	(907) 543 2684
Yukon Aviation	Charter*	(907) 543 3280
DeHaan Aviation	Charter*	(907) 545 7538
Fox Air	Charter*	(907) 545-9233
Ryan Air	Charter*	(907) 543- 3652

\*Limited locations on regular schedule



# Food

Getting Groceries

Getting groceries here in the Delta can be a challenge. Most villages have a small store or two. In general, these stores carry all the groceries you would need to survive. You will be hard pressed to find specialty items, vegetarian, vegan, or gluten-free items, but you will be able to find plenty of soups, some frozen foods, and generally, a limited amount of produce. Another thing to remember is that village stores are very expensive. It is not financially prudent to shop only at the village store.

### Bethel Grocery Stores

Bethel has two main stores: **AC (543-2661)** and **Swanson's (543-0671)**. Both carry all of the goods of a Lower 48 grocery store, though with fewer options per product.

Prices are not as high as a village store, but significantly higher than elsewhere. Both stores will ship to you for a nominal fee if you call to place an order.

#### Fresh Produce

There are two main options for getting fresh produce outside of ordering from AC or Swanson's.

Full Circle Farm (www.fullcirclefarm.com) is a company based near Seattle. They will ship a variety of organic produce to your village or town. Pricing of the available boxed depends on the size of the box you order and how far away from

Bethel you live. For instance, in Nightmute, the box prices range from \$56.00 - \$95.50. This may seem like a lot, but it's like Christmas every time that box comes.

Meyer's Farm (<a href="https://www.meyersfarm.net/">https://www.meyersfarm.net/</a>)

is another option for produce. It is a local farm in Bethel. Check out their website of produce and shipping deals for village residents.

#### Other Options

**You Bring:** you can purchase groceries in Anchorage if you schedule a layover on your way through.

Hint: Carry plastic totes or soft sided freezer totes in your luggage when you travel. Make sure to let the airlines know so they can tag them correctly; they will place them in a freezer while you are waiting for your flight.

**Online:** Some of the following companies will ship directly to your village (some even ship for free!)

- Costco
- Fred Meyer
- Alaska Bush Shopper
- Greatland Grocery
- Span Alaska Sales
- Amazon
- Target
- Omaha Steaks
- US Wellness Meats
- Mr. Prime Beef



# Gear & Weather

#### Words of Wisdom

This is one part of relocating that many people are concerned about when first moving here. A friend once told me that in gear, you get what you pay for. In some ways this is true, but that doesn't mean you need to spend \$800 on a coat. Honestly, the best advice is to talk to other people in your village or town and see what they wear. Don't panic; you have time before it gets really cold. You will want decent rain gear sooner than later.

#### Gear Recommendations

Brands that won't break the bank:

- Columbia
- Cabela's
- Mountain Hardware

Brands if you want to splurge:

- North Face
- Patagonia
- Marmot
- Helly Hanson

Helpful discount sites to use:

- www.steepandcheap.com
- <u>www.sierratradingpost.com</u>
- www.sportsmanswarehouse.com

#### Local Clothing and gear:

- People craft and sell a wide range of gear (qaspeqs, mittens, hats, scarves, socks, etc.) in villages.
- Check out Saturday Market in Bethel (one Saturday per month at the Cultural Center).

#### Weather.

Whether (pun intended) the knowledge of the forecast is used as a conversation starter or information that dictates travel decisions, some people become fascinated by our region's weather. From temperature to wind speed to relative humidity, there are a variety of Apps out there for your phone that provide up-to-date information about the weather and how it affects your plans.

#### Weather Apps

- Wunderground
- AccuWeather
- WeatherBug
- NOAA Weather Radar
- Windv
- KTUU Weather

#### Flight Radar Apps

- Flightradar24
- Plane Finder
- Flight Aware

#### Flight Weather Apps

- NOAA Aviation
- AeroWeather

Aurora (Northern Lights Apps)

- Aurora
- Aurora Ecst



# Bethel

The Kuskokwim's Hub
Bethel (Mamterilleq in Yugtun) is the largest
community on the Kuskokwim River, and acts as
the regional hub for our district. Bethel's population
of 6,548 (2022) places it as the 9th most populous
city in the state (TOP 10!). Bethel offers a variety
of services that support the region's population.
Fun Fact: The Port of Bethel is the
Northernmost medium-draft port in the
country (we can get pretty big barges here).

#### Cabs

Bethel boasts the highest number of cabs per capita of any city in the U.S. (according to Wikipedia). There are two main companies that provide this service: Kusko Cab (907) 543-2169 and Alaska Cab (907) 543-2111. Cab fare is the same for both companies and is a flat fee per person. Cab drivers only accept cash. To travel to/from the Airport is \$8 and anywhere In town is \$5-\$12 (a flat fee per person).

### Lodging

Bethel has a number of small B&B's along with two larger hotels (30 rooms each) in town. Room cost is usually between \$150-\$350 per night, but this varies widely between establishments. All establishments are Alaskan owned.

NAME	PHONE
Long House	(907) 543-4612
Bentley's	(907) 543-3552
Delta Cottages	(907) 543-2387
White House B&B	(907) 543-2388
Suite 881	(907) 543-3883
Sleepy Salmon	(907) 543-2519
Cranberry Cottage	(907) 543-1233
Midtown Cottages	907 545-6399

#### Fats

Many restaurants have menu fliers in the airports that you can take. You will find that the cost of food is a bit high compared to similar Lower 48 restaurants, but it's nice to have someone else cook dinner when you have a chance to come to town.

www.eatBethel.com



# **Thoughts From New Teachers**

"The LKSD (Alaska) experience is as good as a person chooses to make it. It has the potential to be amazing!"

"You might lose power and/or water for days at a time. A five gallon bucket of water with a lid for emergencies is handy for those times."

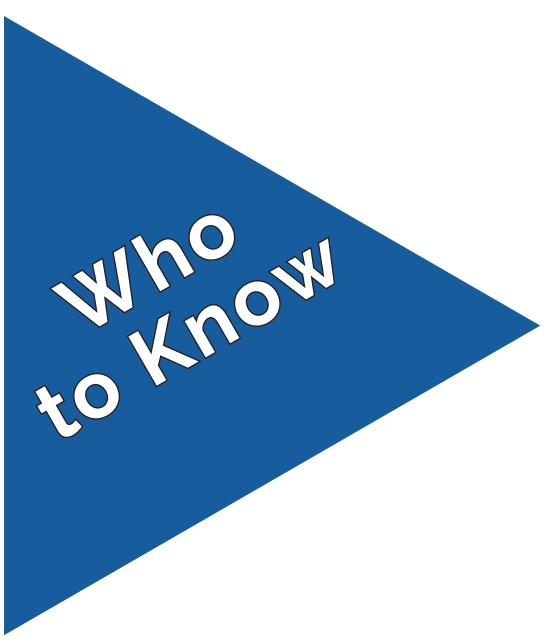
"Breathe! LKSD is super supportive and looks to better those that are here. The students may be challenging at first, but they just need to see how much you care. "

"You'll face a great deal of challenges and exhaustion. Give yourself grace. You won't be perfect, and that's okay. Learn from your mistakes instead of dwelling on them. Be strong and be resilient. You got this!"

"My advice for you is to be strong. Keep your spirit up always. Find a person who can help you always. Keep on reading new things. Accept challenges in positive way and be the best as you can."

"The beauty here is incredible, but the winters can be tough—long, dark, and cold, so make sure you're prepared for that."





# Directories of District Office Staff

The following directories contain pictures, email addresses, phone numbers, and job titles for many of the district office staff you will encounter. If they can't answer your question, they can certainly put you in contact with whomever can.

LKSD e-mail addresses are all firstname\_lastname@lksd.org, ex. Kevin Lopez = kevin\_lopez@lksd.org

# District Administration



Hannibal Anderson
Superintendent
andrew\_anderson@lksd.org



Ed Pekar
Assistant Superintendent
of Instructional Programs
edward\_pekar@lksd.org



Erin Haviland

Assistant Superintendent of Human
Resources and Student Services

erin\_haviland@lksd.org



# District Administration



Christina Powers

Director of Elementary

Education



Natalie Mikesell

Director of Secondary

Education



Alicia Miner

Director of Special

Education



Kim Sweet

Director of Operations





# Instructional Coaches & K-6 Curriculum Specialists



Segue Grant K-12 PE/Health Specialist



Sherie Osongco K-6 Math Specialist



Nicole Twitchell K-6 Yugtun Language Arts Specialist



Tad Lindley Associate Teachers Lead PBIS/CHAMPS



Audra Lopez K-6 ELA Specialist



Kevin Lopez K-6 Social Studies Specialist



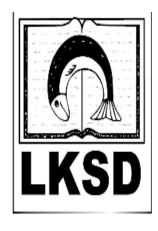
Reynold Hunter K-6 Science Specialist



Linda Grizzle K-6 ELA Specialist



# DAPS Coordinators and Specialists



Simon Huff ESEA Program Manager



Delilah Hodge Testing Coordinator



Stephanie Butte Staff Development



Amy Vanasse Power School Coordinator



Carmen Wessels Coordinator of Online Programs



Jazz LaValle Early Childhood / Migrant Ed



Brenda Carmichael College and Career Coordinator



Sheridon Trepagnier CTE Coordinator

# Secondary Curriculum Specialists



Kim Abolafia 7-12 Math Specialist



Gio Alianza CTE Specialist



Paul Conti 7-12 ELA Specialist



Robert Hadley 7-12 Social Studies Specialist



Maria Gutleben 7-12 Art Specialist



Brian Rendall Itinerant CTE Specialist



Sheila Wallace 7-12 Yugtun Specialist



Andrew West 6-12 Science Specialist



# Special Ed Itinerants/Other



Kenny Gaylord



Zuly Pitre



Brianna Immel



Anya Shuda School Psychologist

# **LKSD Induction Handbook**

# Guidance Counselors



Erin Bernard



Crystal Johnson



Kevin Evans



Alyssa Mills



Laura Reynolds



# Social Workers



Meghan Crow Social Work Lead



Jim Biela



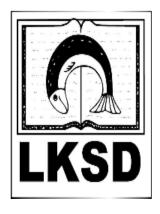
Lynda Miller



Carolyn Iverson



Beth Berg



Sassa Brink



Lauren Charles



Katherine McSweeney



Ryan Wheeler



#### **LKSD Induction Handbook**

# TAI-Technology Support



Greg Sweet Coordinator of Information Technology



Brent Beans Email Setup / Systems Analyst



Gabe Carmichael Network Manager



Hunter Crace Itinerant Network Technician



Vivian Hooper Email Setup / Device Issuing



Greg Schiedler Data Center Manager



Ted Simmons Video Teleconference



Carmen Wessels Coordinator of Online Programs



# Human Resources/ Business Office



Jehona Kadriu Payroll & Employee Benefits Supervisor



Heidi Kiunya Accounting Clerk I Classified



Alex Berlin Payroll Clerk I Classified



Caitlyn Twito Accounting Clerk I Certified



Patty Jones Assistant Director of Human Resources



Odilia Tomas-Manuel Human Resources Supervisor



Dora Kilanak Human Resources Secretary



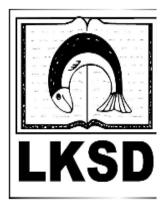
Kristen Hendrickson Student Activities Coordinator



Damon Oscar Student Activities Travel Technician



Emma Jackson Accounts Payable Supervisor



TBD Accounts Payable Clerk



Cauline Berlin Benefits Clerk





Emergency Contact Information

Due to the remote nature of our schools, emergency assistance can often take more time than you might be used to. These numbers are the best options to call should you need emergency support. Rely on veteran colleagues who have lived in your village for local emergency numbers for the Tribal Police Officer and Health Aide.

AGENCY	DESCRIPTION	PHONE NUMBER
Alaska State Troopers	May be called in addition to a VPSO in villages.	907-543-2294
Bethel Police Department	Police department located in and serving Bethel.	907-543-3781
Employee Assistance Program	Call in the event of an employee in need of mental health help.	Dr. Mellisa Wright mellisa.nwhealing@gmail. com 907-301-1411
LKSD Social Worker Department	Call in emergency situations of student suicide or extreme child abuse.	Meghan Crow (lead social worker) 907-543-4874
Office of Children's Services	Call to report child abuse and neglect.	1-800-557-3141
Village Police Officers	Call for help in villages.	

Location	Clinic Phone Number
Atamautluak	(907) 553-5750
Bethel Emergency Room	(907) 543-6000
Bethel Family Clinic	(907) 543-3773
Chefornak	(907) 867-8919
Eek	(907) 536-5314
Goodnews Bay	(907) 967-8128
Kasigluk (Akiuk and Akula)	(907) 477-6211
Kipnuk	(907) 896-5927
Kongiganak	(907) 557-5127
Kwethluk	(907) 757-6627
Kwigillingok	(907) 588-8526
Mekoryuk	(907) 827-8628
Napakiak	(907) 589-2711
Napaskiak	(907) 737-7329
Newtok	(907) 237-2111
Nightmute	(907) 647-6312
Nunapitchuk	(907) 527-5227
Oscarville	No Clinic (Napaskiak)
Platinum	(907) 979-8100
Quinhagak	(907) 556-8320
Toksook Bay	(907) 427-3500
Tuntutuliak	(907) 256-2718
Tununak	(907) 652-6800





Essential LKSD Information.

While there are many aspects of our district that are similar to any other public school system in the country, very few districts contain more square miles than 10 different states. Due to the vast distances between sites, we make full use of digital technology. This section contains some tutorials and important information about how to access and utilize some of our key pieces of tech.

# Lower Kuskokwim School District

#### Lower Kuskokwim School District

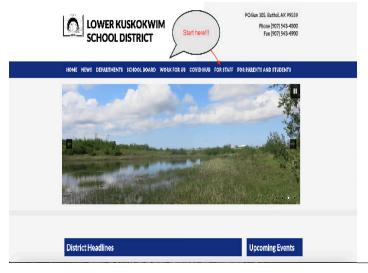
# Student Outcomes: Key Measures of Success 2022-2025

Key Measure		Implementation					
		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Academic Achievement	45% of LKSD students will be proficient on the Spring MAP Assessments in Reading, Language, and Math, with a long-term goal of 75%	MAP Proficiency Reading: N/A Language: N/A Math: N/A	MAP Proficiency Reading: N/A Language: N/A Math: N/A (see Mega Data DB)	MAP Proficiency Reading: 12% Language: 15% Math: 15%	MAP Proficiency Reading: 13.49 Language:13.19 Math: 15.4%		MAP Proficiency Reading 12% Language: 149 Math: 13%
Attendance Rate	The LKSD chronic absence rate will decrease to 25% or lower	30% (through 3/13/20)	4% (COVID-impacted)	47%	58% (Preliminary)	60%	56%
Graduation Rate	The four-year graduation rate for LKSD students will reach 30%	59.14%	61.97%	52.3%		59.9%	73.1% (Tenative)
Yugtun and Cugtun Proficiency	75% of LKSD students* will score within proficiency level 4 or higher on the Yup'ik/Cup'ig Proficiency Test by 12th grade  *(YPT/CPT testing will be administered to all students in DLE/Immersion schools; Students who have completed DLE/Immersion programs will be assessed annually through grade 12)	44.7%* (*approx.50% of students tested)	26.2%* (*approx. 50% of students tested)	21.8%	20.4%	17.9%	



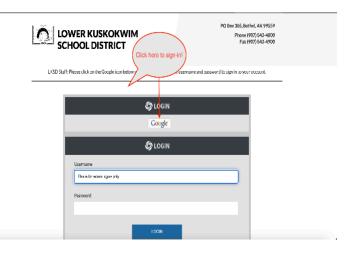
# www.lksd.org

The LKSD website is the home of all the forms, information, and other news you will need as an LKSD teacher. Below are instructions for logging into the staff portal. Feel free to explore the rest of the site.



At LKSD.org, click the staff icon at the top.

Click the Google icon to log in to the Staff Portal. Be sure you are already logged into your email or Chrome.





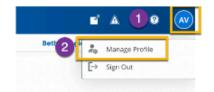
Click the Staff Portal icon again. It will take you to the staff portal page.



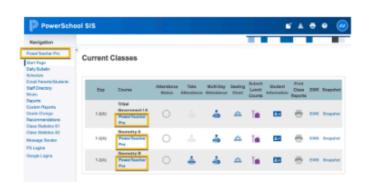
# PowerTeacher Pro Basics: Categories, Weighting, Assignments, Entering Scores •

Website: ps.lksd.org/teachers

- · Login with username and password provided by Amy Vanasse
- Change Password:
  - o Start page> Click on the circle with your initials> Click on Manage Profile> Change Password> Complete the fields> Submit



 Open PowerTeacher Pro by clicking on PowerTeacher Pro at the top left of the menu or as displayed under any of the class titles



- Things to setup
  - o Categories
    - All Assignments must be assigned to a category
    - Click A+ Grading> Categories
    - Click the icon to add a new category



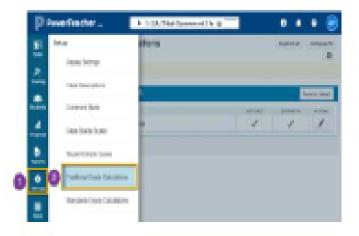


- Click pencil icon to edit category set.
- You can inactivate unused categories

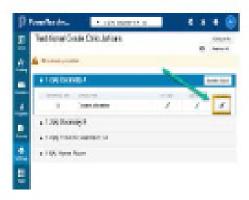


# o Weighting

- Classes will calculate grades using total points unless you set up category weights
- To set up weighting:
  - Click on Settings>Traditional Grade Calculations



 Click on the pencil icon for a reporting term (Q1, Q2, Q3, Q4, S1, S2)



- Select Category Weighting from the first drop down menu. Select the category you
  want weighted from the second drop down menu and enter the weight. Click the \*
  icon and repeat for each category that makes up the weighted grade.
- Click Save
- Copy to or Repeat for all reporting terms IS1, O1, O2, S2, O3, O41.



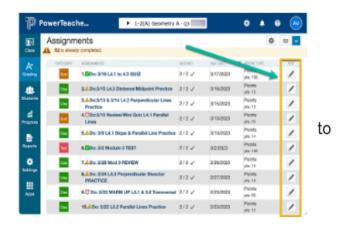
### o Assignments

- Click A+ Grading> Assignment List
- Click the icon to add an assignment



Enter required information and click Save

- Delete an Assignment:
  - Click on A+ Grading>Assignment List
  - Click pencil icon for assignment be deleted
  - Click Delete>Confirm Delete



#### Enter Scores

- By Assignment
  - Click Click on A+ Grading>Assignment List
  - Click on an assignment
  - Click in the score box and type the score
  - Click Save when done
- By Class
  - Click Click on A+ Grading>Scoresheet
  - · Click in the score box for assignment and type the score
  - Click Save when done



- Double click in the score box to open the score inspector to view available grades/grade scale
- Can fill scores vertically and horizontally
- Six score attributes with icons: Missing, Late, Collected, Incomplete, Exempt, Absent
- · Comment Bank and smart text (fills in names, he/she) in comments
- By Work Habits/Standards
  - Click Click on A+ Grading>Standards
  - Click in the box for the standard and type the score
  - Double click in the score box to open the score inspector to view available grades/grade scale



- · Two score attributes with icons: Incomplete, Exempt
- · Comment Bank and smart text (fills in names, he/she) in comments

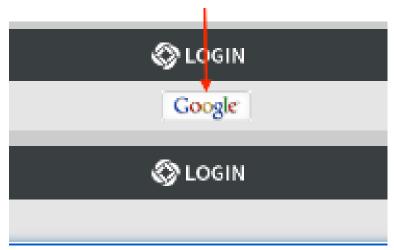
# Curriculum Warehouse

LKSD collaboratively writes curriculum. Curriculum Warehouse is the platform we use to make the curriculum maps accessible to teachers throughout the district. Data driven continuous curricular improvement enables schools to grow with their students, and evolve with the changes in education.

Our district aligns courses to all targeted standards and map them in the Curriculum Warehouse so that teachers can easily access and utilize the standards, pacing guides, and objectives for each course.



Step One: Log into the LKSD Website Staff Portal. Under Quick Links, choose Curriculum Warehouse.



Step Two: Login using your email address and click Next.



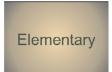
#### **LKSD Induction Handbook**

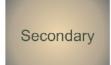


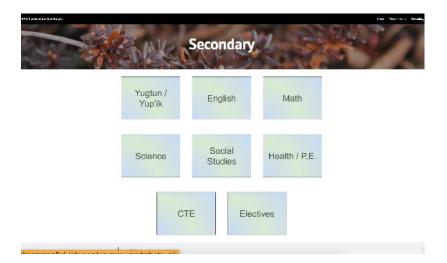
Step Three: From the Staff portal, select Curriculum Warehouse.



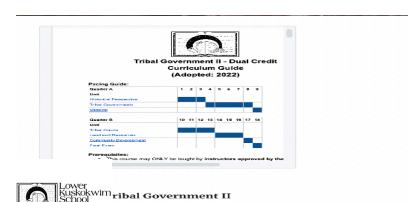
Step Four: Welcome to the Curriculum Warehouse. Here you will find a Elementary and Secondary button.







Step Five: Once you select a button, you will see all the subjects.

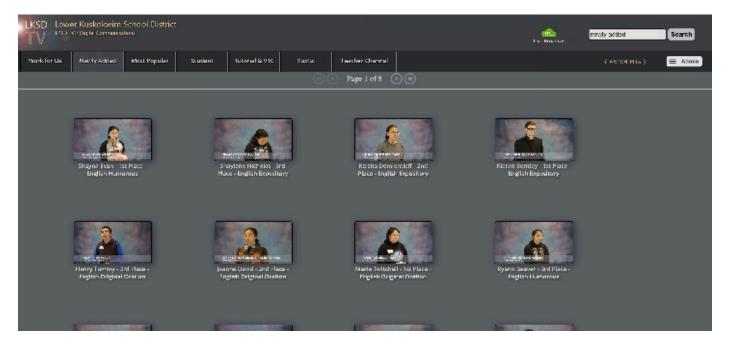


**Dual Credit** 

Step Six: After you select a subject, you will see the curriculum map for the course.

# LKSD TV

Another feature of our website is LKSD.tv This site can be reached by typing lksd.tv into your browser bar or by clicking on the link from the Staff Portal page as indicated below. LKSD.tv offers a variety of videos depicting student activities and information about our district. We are constantly seeking ways to expand the video selection, so if you have ideas, please share them!



Consider checking out Jakob Sipary's speech from 2018. He won the state meet with an incredibly powerful oration about the history of Alaska Native education!



# New Teacher On Boarding Support

Another feature for new teacher is the LKSD On Boarding site. Here you will find frequently asked questions, advice before you arrive, and other good-to-know information.

# www.lksdonboarding.com

# Welcome! Lower Kuskokwim School District New Teacher Pre-arrival Module Dear colleague, This is a very exciting time in your career as you prepare to join our team! Throughout this module you will find information related to: Packing & Moving Village Life What To Wear Advice & FAQs Cultural Information AK Teaching License



# Alaska State Standards

LKSD's curriculum maps are grounded in the Alaska State Standards. Each map should have the standards for each unit identified. So, while you may not need to dig deeply into the standards on a regular basis to find the one that you are focusing on in a specific lesson, it is a good idea for you to have reviewed the standards as a whole.

Alaska is unique in that we also have cultural standards that we are expected to strive for in our classrooms. These can also be found on the page with the academic and performance standards.

Alaska's Standards can be found at: <a href="https://education.alaska.gov/standards">https://education.alaska.gov/standards</a>

# Alaska Standards and Instruction

Content standards outline the skills and knowledge expected of students from grade to grade and subject to subject. In addition to the Academic Standards adopted by the state of Alaska, DEED has developed a wide variety of training materials and other resources for educators and administrators across the state, linked below. For more information related to the standards, please visit one of the associated webpages.

A revision schedule for the Alaska standards is now available.

This is the main page to the above link. You will find the math/ELA standards located at the .pdf/.word files at the end of the left arrow. The right arrow aims at a link to the AK Content and Performance Standards for all content areas.



ELA standards by grade level are easily found in the table. The ELA matrix that can help to show how the standard develops across grade levels is located at the top of the list: English Language Arts Standards.

For Science and Social Studies teachers it is important to note that the State of Alaska holds your students to literacy standards in your content area! These can be found under the Literacy in History/Social Studies, Science, and Technical Subjects (pdf) link.

#### **English Language Arts**

ELA Standards

Educator's Toolbox

Special Education

Early Learning

Instructional Material

Sites of Interest

Assessments

Alaska did not adopt the English Language Arts Common Core State Standards. However, Alaskan stakeholders found our previous standards to be lower in rigor than other states' standards and to lack clarity in terms of what students should know and be able to do. We wanted to increase our standards' rigor so that Alaska's high school graduates are better prepared for college education, technical training, and careers after high school. In 2012, the State Board of Education & Earty Development adopted new academic standards for English Language Arts.

#### Standards

English Language Arts standards (pdf, word, excel, text)

- Guide for reading ELA standards (pdf)
- Glossery for ELA standards. (pdf)
- Shifts for Alaska ELA standards (pdf)
- . (NEW!) AK STAR Summative Blueprint for English Language Arts Spring 2022 (PDF)

#### Standards and Targets by Grade

Grade Level	Standards	Learning Targets
Kindergarten	PDF   Word	Word
1	PDF   Word	Word
2	PDF   Word	Word
3	PDF   Word	Word
4	PDF   Word	Word
5	PDF   Word	Word
6	PDF   Word	Word
7	PDF   Word	Word
8	PDF   Word	Word

#### Mathematics

Methametics Standards

Educator's Toolbox

Special Education

Early Learning

Instructional Meterial

Sites of Interest

Assessments

The Alaska Mathematics Standards prepare Alaska students to be competitive on the national and world stage. These standards are a set of specific, rigorous expectations that build students' conceptual understanding, mathematical language, and application of processes and procedures coherently from one grade to the next so all students will be prepared for post-secondary experiences.

#### Standards

Mathematics standards (pdf, word, excel, text)

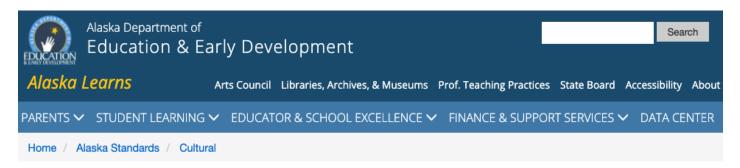
- · Guide for reading math standards (word)
- · Glossary for math standards (word)
- . Overview Focus of Methemetical Content Standards Progression K-8 (pdf)
- · Shifts for Alaska math standards (pdf)
- (NEWI) AK STAR Summative Blueprint for Mathematics Spring 2022 (PDF)

#### Standards and Targets by Grade

Grade Level	Standards	Learning Targets	Vocab	Tasks
Kindergarten	PDF   Word	PDF   Word	PDF   Word	PDF   Word
1	PDF   Word	PDF   Word	PDF   Word	PDF   Word
2	PDF   Word	PDF   Word	PDF   Word	PDF   Word
3	PDF   Word	PDF   Word	PDF   Word	PDF   Word
4	PDF   Word	PDF   Word	PDF   Word	PDF   Word
5	PDF   Word	PDF   Word	PDF   Word	PDF   Word
6	PDF   Word	PDF   Word	PDF   Word	
7	PDF   Word	PDF   Word	PDF   Word	
8	PDF   Word	PDF   Word	PDF   Word	

As with the FLA standards, the math standards by grade level are easy to find on the state's website. Another further item to draw attention to is the list of Vocab and Tasks that students are expected to do during the grade level. You can be assured that the AKSTAR state exam will draw from these lists.





#### **Cultural**

Cultural standards serve as a complement to content standards. Content standards stipulate what students should know and be able to do, cultural standards provide guidance on how to engage students in learning through the local culture. We recognize all forms of knowledge, ways of knowing, and world views as equally valid, adaptable, and complementary to one another in mutually beneficial ways. These cultural standards are not intended to be inclusive, exclusive, or conclusive, and should be reviewed and adapted to fit local needs.

#### **Standards**

#### Cultural standards (pdf)

- · Guide to implementing cultural standards (pdf)
- · Culture in the Classroom: Standards, Indicators and Evidences for Evaluating Culturally Responsive Teaching 1st Edition

Alaska is one of few states that attempts to ensure, by creating standards, that the cultural heritage of its students are honored in its schools. While these standards are derived for the state as a whole, there are many aspects that will strengthen your instructional practices as you grow in your skill at implementing them.



## **LKSD Best Practices**

LKSD Best Practices is a pedagogical approach to K-12 instruction specifically designed for our students in the YK Delta. The graphic below demonstrates the main goals central to our district's curriculum and instruction.

On this page you will find a library of resources that indicate how, through these strategies, students will be met where they are and learn through a series of hands-on activities and authentic learning experiences.





## Take a Deeper Look at Each Best Practice

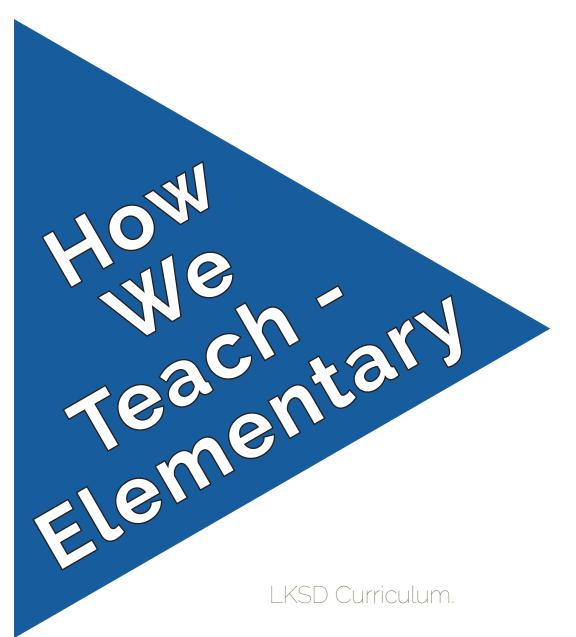


### **LKSD Best Practices**

These Best Practices underlie the overall educational philosophy that underpins the instructional mission of the Lower Kuskokwim School District: that all instruction is Challenging, Interactive and Authentic.

- 1. Teacher creates student- centered classrooms
- 2. Teacher instructs all students at the level of the top 25% of the class
- 3. Direct teaching is limited to no more than 20 minutes at a time
- 4. Lessons go from comprehension level to application or higher in all content areas
- 5. Grade level instruction to ALL students during core content time
- 6. Use of district provided curriculum and supplemental materials
- 7. Planned lessons result in challenging, interactive and authentic instruction
- 8. Teachers utilize conceptual refinement (CR)
- 9. Teacher is primarily a "facilitator" versus a "teacher"
- 10. Increase use of Project-Based Learning (PBL) and/ or inquiry- based instruction
- 11. Students are immersed in language both through instruction and classroom environment
- 12. All instruction is "sheltered" with use of visuals, objects and hands- on learning (SIOP)
- 13. Lessons are interesting, meaningful, culturally relevant and relate to real-life (authentic)
- 14. Robust vocabulary development through:
  - a. Elementary: classroom labels, student generated alphabets, word walls, content boards
  - b. Secondary: word walls and content boards
- 15. Student generated work (e.g. blank paper, foldables)
- 16. Students engage in writing in all subjects, every day
- 17. Teacher and students communicate in complete sentences (when capable)
- 18. Extensive use of cooperative grouping (minimize use of ability grouping)
- 19. Extensive use of bilingual/ academic pairs or groups throughout the entire lesson
  - a. Pairing students (H/M, M/L)
  - b. Students asked to share what their partners said in pair/share opportunities
  - c. Students asked to explain their rationale for answers derived from pair/ share activities
  - d. Students provide "guided-practice" to each other
  - e. Pairs support each other; teacher maintains role of facilitator





The mission of the Lower Kuskokwim School District is to ensure bilingual, culturally appropriate and effective education for all students, thereby providing them with the opportunity to be responsible, productive citizens.

Piyuutekaa tamalkuita elitnaurat malrugnek qaneryarangqellerkaat piciryaraat-llu aturluku elitnaurumallerkaat, tuaten pillermegteggun pillerkirciqait ellmeggnek auluksugngallerkaatnek ikayuuluki-llu allanun yugnun Yuullerkaatnek.

It is with this in mind that LKSD adopts curriculum designed to afford our students the best opportunities for success. From our translated, localized elementary courses to our college and career readiness paths, our district attempts to ensure that every child receives the best education possible.

LKSD curriculum warehouse went live right before the printing of this book. The link for the warehouse is https://sites.google.com/lksd.org/lksdcurriculumwarehouse.

## Dual Language Enrichment Dual Language-aaq LKSD-mi

"Our mission is to ensure bilingual, culturally appropriate and effective education..."

"Lower Kuskokwim School District-am piyuutekaa tamalkuita elitnaurat malrugnek qaneryaranggellerkaat piciryaraat-llu aturluku elitnaurumallerkaat..."

### Goals of DLE:

- To have all of our students be bilingual and biliterate.
- To have all students reading and writing on grade level.
- To be able to communicate across cultures.
- To embrace cultural identity.

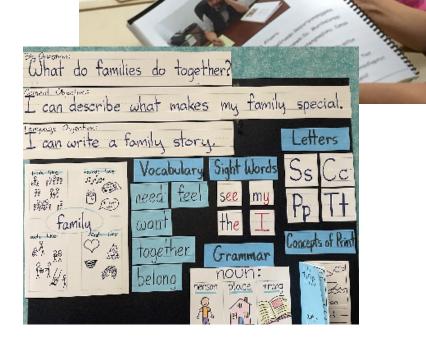
### Tangrruarutet

- Tamarmeng elitnaurat Yugtun Kass'atun-llu qaneryugngaluteng, igaryugngaluteng-llu.
- Tamarmeng elitnaurat naaqiyuqngaluteng grade-ameggni.

means

Minus means

- Yuut allanek piciryaralget qalarucugngaluki.
- Piciryaraput pirpakluki kinguvarcugngaluki-llu.



All million



#### Features of DLE

- Teachers encourage listening, speaking, reading, and writing in all subject areas.
- Elitnauristet cingumalarait elitnaurat
   niicugniyaramun, qalarcaramun, naaqiyaramun,
   igaryaramun-llu.



- Elitnaurat qanerturluteng calilartut.
- Students helping each other in bilingual pairs.
- Elitnaurat ikayuqluteng calilartut.
- More vocabulary in both languages.
- Amlleriinarciqut elitarkait aperyarat.
- Books and materials in Yugtun and English.
- Kalikat/maktaat, elitnaurutkat-llu Yugtun Kass'atun-llu pilimaut.





Benefits

 Elitnaurat qalarucugngaciqait angayuqateng, maurluteng, apa[urluteng, tegganret-llu.

Students will be able to have meaningful conversations with parents, grandparents, and elders.

2. Yugtun qaneryaram nallunritlerkaa arcaqertuq amlleq Kass'atun assirluteng mumigciutelameng wangkuta pikngamteki nutem.

Students use many Yugtun words that have their own meanings and have strong emotional ties that aren't captured well in English.

3. Nallunritleq malrugnek qaneryaragnek umyuami piniutnguuq, cat-llu caarkat capernarqellriit piyugngaluki.

Knowing two languages strengthens brain function and problem solving abilities.

4. Kass'atun puqigluteng qaneryugngarinarqait, allani-llu aturciqngatgu, qanruteksugnganiarait piciryaraput, ciumurulluki-llu.

Our children need to know academic English to be successful in other environments in order to uphold and strengthen Yup'ik culture.



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Dual Language Chastronn Environment	retronnent		100	5 Statest Convented Aphabats pedaltic both hopinges (K. 6)	Š.	3
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Communic

Instructional Process & Student Learning	Comments:
12-Teacher consistent in language of instruction (LOI); no translation or clarification in LOI	
[1] Teacher uses LOI for teaching	
[1] Toochas-olde near E.Of for tracking (if applicable)	
[] Teacher and teacher-aids assist students in LOI.	
13-Learners use Language of Instruction (LOI)	
[] Learners use L01	
[] If not learners carrieded to use LOI (K-I)	
[] If not learners are <u>strongly</u> encouraged to use LOI (2-3)	
14-Teacher adheres to the Language of the Day (LOD) Circle observed LOD? Y/Cugtum or English	
<ul> <li>[1] Sign on door amounting LOD is correct</li> <li>[1] Teacher and students follow LOD 05 observed), LOD Helper of the week? Yes or No.</li> </ul>	
[1] Teacher conducts the following LOB Activities (iff analyses value) teacher what is used)	
[1] Institut countries the to research 17 in vestigates (in autonomous away away away away away away)	
-	
15-Learner provided authentic, meaningful opportunities to read and write (on workshock)	
[] Lesson activity engages learners in reading and writing	
[1] Lessons engage learning in "content journal writing reflection"	
[] Evidence of "writing in all subject areas" (connected writing)	
16-DLE Lessons are challenging; From comprehension to higher level on Electus' Taxonson, (Rigor)	
[] Lessen engages bilingual pairs <u>commences ion level</u> (ne ivity #1)	
[ ] Leasen engages bilingual pairs at application level or higher (activity #2)	
[ ] Learners engaged in Higher Order Thinking Skills (HOTS)/rigor	
17-Evidence of hands-on meaningful learning, use of visuals, objects	
[1] Lesson is hands-on and cooperative	
[1] Lesson uses effective visuals, objects, realis	
[1] Correct learned is authentic, meaningful, northyring and misszeri	
[]	
18-Instructional grouping in bilingual pairs/groups; <u>minimal</u> use of whole group instruction	
[] DLE Lessen goes from whole-group to bilingual pairs/groups learning (H-M (M-L)	
<ol> <li>Trilingual pairs support each other's learning (pairs learn through one assignment)</li> </ol>	
[] Trilingual pairs follow "gradual release" one bilingual pair supports another pair	
19-Exidence of Concentral Refinement activity	
[1] Consistent intrilementation of Conceptual Refinement at end of each lesson cycle	
[ ] Teacher can explain prior/fitture use of Conceptual Refinement	
U f	
10-Evidence of group and individual accountability used for assessment	
[] Opportunities for formative assessment	
[] Evidence of authoritic assessments	
[ ] Opportunities for students to assess our another	
[ ] Assessment includes individual, pair and group grades	
21-Evidence of Specialized Vocabulary Enrichment (SVE): [3-6]	
[] Specialized Vocabulary Enrichment (SVE) hand in thirly schedule (3-6)	
<ul> <li>[ ] The of board, pocket chart, etc. to display targeted Specialized Vec for the week.</li> <li>[ ] Teacher can explain prior/flavors structure use(d) for SVII.</li> </ul>	
<ol> <li>Inserting early achieve buoth manual state (1964) (p. 2-8).</li> </ol>	



#### What is DI F?

Dual Language Enrichment is the model of elementary education adopted by 18 of our schools. LKSD uses the Gomez & Gomez model as the foundation for our K-6 grade band. This model focuses on offering students a balance of classes in both languages: Language arts in both languages, math in English, and science and social studies in Yugtun. Specials are offered in the language of the day, which alternates. M,W,F are Yugtun days, while T,T are English days. Content is not translated in the DLE model, so if a student is struggling to understand a concept in science, we do not reteach it in English; we work to support the student's learning in Yugtun through scaffolding and peer-to-peer learning.

The DLE model requires students to work in bilingual partners, which necessitates student participation in all four language modalities: reading, writing, listening, and speaking. Academic language development **in both languages** is the primary goal of DLE. The use of partners and groups enables us to increase the rigor of our lessons so all students are exposed to, and learn, grade level appropriate content.

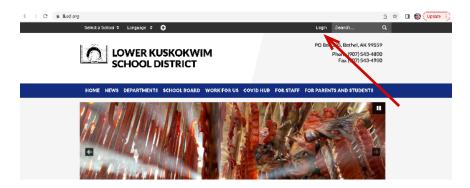
DLE goes beyond the K-6 classrooms. The whole school engages in the language of the day, so the halls should be filled with the correct language based on the day of the week. The school's office should be run in the LOD, custodians and maintenance workers should talk to students in the LOD, and cafeteria workers should serve lunch in the LOD as well. This whole school climate helps students to learn to engage all aspects of their lives in both languages.

More information about LKSD's DLE model, including resources, can be found on the Resource Library under the Staff Portal at LKSD.org. The next few pages will walk you through how to access these resources.

LKSD offers a DLE Academy every year at the end of July/beginning of August as well as various other trainings throughout the year. If you are interested in DLE, whether a K-6 teacher or secondary, look for these opportunities as the year progresses.



### DLE Resources



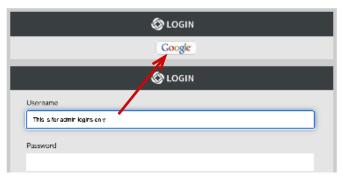
Go to www.lksd.org and click the "login" button at the top left



PO Box 305, Bethel, AK 99559 Phone (907) 543-4800 Fax (907) 543-4900

LKSD Staff: Please dick on the Google icon below and use your LKSD email username and password to sign in to your account,

Click the large Google button in the middle of the page. Do not type in the Admin Login section

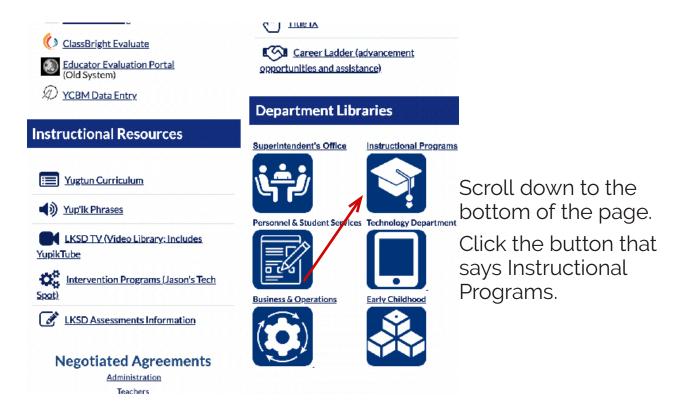




Click on the For Staff button at the top of

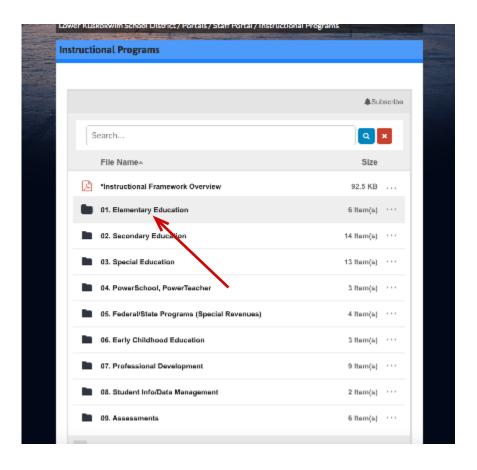


#### DI F Resources



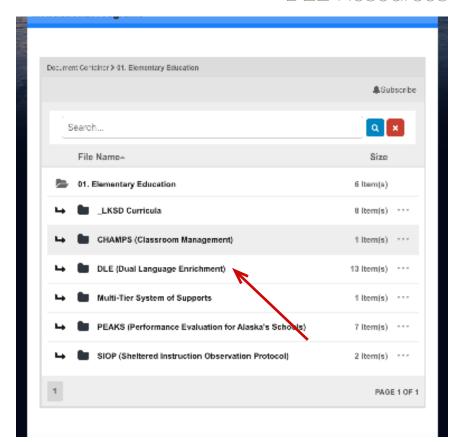
Select option 01. Elementary Education.

On a side note, all of these other options are worth your time to investigate.



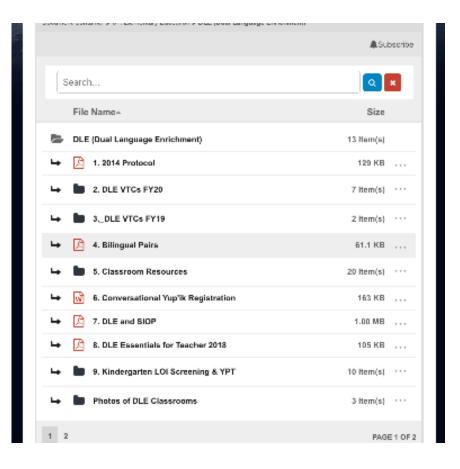


#### DLE Resources



Select DLE (Dual Language Enrichment). On another side note, all of these other options are worth your time to investigate.

This page and the following one, contain many resources that you may find helpful. The DLE VTCs FY19 and FY20 are links to various presentations on the different elements of DLE instructional practices.





#### K-3 English LA

Reach for Reading

Heggerty: Bridge to Reading

Content Specialist: Audra Lopez

The ELA scope and sequence for grades K-3 covers foundational skills (phonemic awareness, phonics), reading fluency, comprehension, vocabulary, writing, grammar, and spelling.

For all sites, these materials are taught in English. Yugtun Language Arts teachers may reference the TEs for activity ideas as well as the Building Background videos online (mute and narrate in Yugtun) but they have different guidelines.

Curriculum pacing guides and other resources can be found online in the Curriculum Warehouse, CCSS are linked to curriculum activities as found in the Teacher's Editions of the text.

#### Supplemental Resources

Lexia Renaissance Learning

1st Grade

Teacher

Editions: 4

Volumes

Student Edition:

2 Volumes

3rd Grade

Teacher

Editions: 4

Volumes

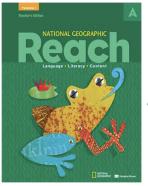
Student Edition:

2 Volumes

#### Online Resources

MindTap (accessed via Classlink/Launchpad)

Building Background Videos Practice Book Word Games PD Videos



Reach for Reading Grade K



2nd Grade

Teacher

Editions: 4

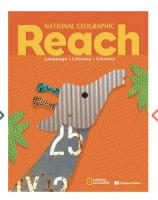
Volumes

Student Edition:

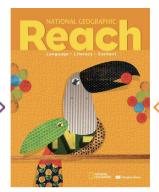
1 Volume



Reach for Reading Grade 2



Reach for Reading Grade 1



Reach for Reading Grade 3



Heggerty: Bridge to Reading 30 minutes per ELA block

#### Minimum Minutes

#### DLE Sites:

K-1st = 120 min 2-3 = 90 min

#### Non-DLE Sites:

K-1 = 120 min2-3 = 90 min (120 encouraged)



#### 4-6 English LA

#### Reach for Reading

Content Specialist: Audra Lopez

The ELA scope and sequence for grades 4-6 covers foundational skills (phonemic awareness, phonics), reading fluency, comprehension, vocabulary, writing, grammar, and spelling.

For all sites, these materials are taught in English. Yugtun Language Arts teachers may reference the TEs for activity ideas as well as the Building Background videos online (mute and narrate in Yugtun) but they have different guidelines.

Curriculum pacing guides and other resources can be found online in the Curriculum Warehouse. CCSS are linked to curriculum activities as found in the Teacher's Editions of the text.

#### Supplemental Resources

Lexia Renaissance Learning

#### **Online Resources**

MindTap (accessed via Classlink/Launchpad)

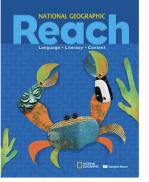
Building Background Videos Practice Book Word Games PD Videos



Reach for Reading Grade 4



Reach for Reading Grade 5





5th Grade

Teacher

Editions: 4

Volumes Student Edition:

1 Volume



Grade 6



#### **Minimum Minutes**

DLE Sites:

4-6 = 90 min

Non-DLE Sites:

4-6 = 90 min (120 encouraged)



#### **Content Specialist:** Sherie Osongco

### **K-6 Mathematics** Into Math

The mathematics scope and sequence for grades K-5 covers foundational skills to prepare students for success in their secondary courses.

- For all sites this course is taught in English.
- All K-5 students are required to have 60 minutes of math daily.
- To gain access to the online component of HMH Into Math, you must have a class with student in Powerschool. Check with your secretary or Site Adminstrator.
- Mountain Math, Dreambox, and basic fact practice, i.e. MAD Minute, is a recommended part of the curriculum. Pearson Black Box.

#### Curriculum Guides:

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home

#### **Supplemental**

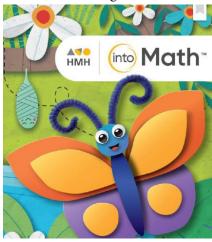
Resources: Dreambox **Pearson Black Box** 

#### **Online Resources**

www.dreambox.com

Into Math Online-look for an email for login

Kindergarten



1st Grade



2nd Grade



3rd Grade



4th Grade



5th Grade





## K-6 Social Studies Social Studies Alive!

Content Specialist: Kevin Lopez

LKSD utilizes a localized and translated K-5 social studies curriculum for our students. The textbooks are based on TCI's Social Studies Alive! but have been tailored to create more local relevance for our students. Supplemental components such as Daily Geography and online resources are used to support the curriculum. Resources can be found in the LKSD Resource Library and on the DLE website.

DLE site: Course taught in Yugtun - 30 minutes daily.

Non-DLE sites: Course taught in English - 30 minutes daily.

#### Curriculum Guides:

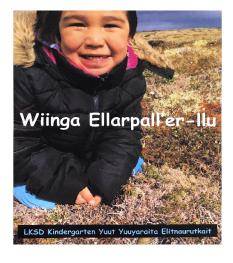
https://sites.google.com/lksd. org/lksdcurriculumwarehouse/ home

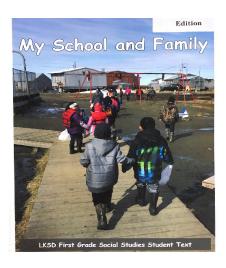
#### **Supplemental Resources:**

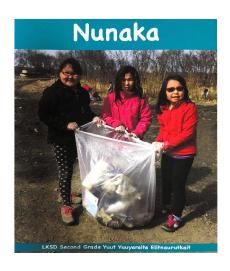
Daily Geography
-English
-Yugtun
Newsela

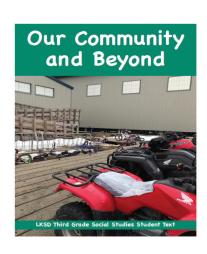
#### **Online Resources**

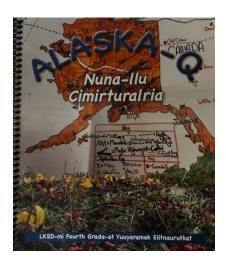
https://sites.google.com/lksd.org/ dle-curriculum/

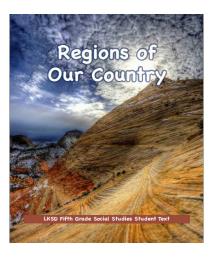














## K-6 Science Tundra Science!

Content Specialist: Reynold Hunter

LKSD utilizes a localized and translated K-5 science curriculum for our students. The textbooks are based on TCI's *Bring Science Alive!* but are tailored to create more local relevance for our students.

The teachtci.com website can be used to support lessons and for supplemental materials. There are plastic tote resource kits from TCI that contain materials for labs and experiments that correlate with the textbook. Resources can be found in the LKSD Resource Library and on the DLE website.

DLE sites: Course taught in Yugtun - 30 minutes daily. Non-DLE sites: Course taught in English - 45 minutes daily.

#### Curriculum Guides:

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home

#### **Supplemental Resources**

TCI Lab Kits Newsela Yugtun Words Council List

#### **Online Resources**

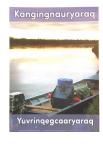
www.teachtci.com

https://sites.google.com/lksd.org/ dle-curriculum/





















K-6 Health / PE

Content Specialist: Segue Grant

## Great Body Shop / Spark

The Great Body Shop provides health education through engaging lessons that promote active learning through skills-based instruction that addresses physical, social, emotional, and mental health. Materials are age-appropriate, medically accurate, current, and relevant for students. The Great Body Shop provides lessons that meet the requirements of the Alaska Safe Children's Act K-5(6).

PE - LKSD has adopted The SPARK Physical Education curriculum which provides developmentally appropriate, skills-based instruction that promotes physical activity, fitness, and lifelong wellness.

LKSD recommends that Health and PE be alternately taught for 30 minutes per day: M,W,F - P.E. , T, T - Health

Great Body Shop resources are contained in the teacher binder as well as online. For online access please you have to have students enrolled in the course

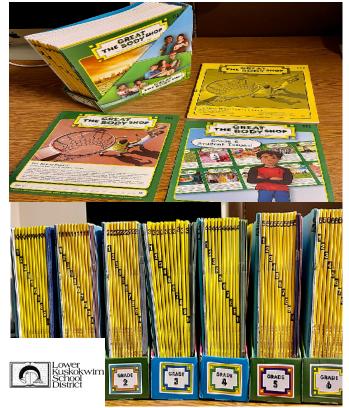
#### Curriculum Guides:

https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

#### **Online Resources**

https://www.thegreatbodyshop.net/secure/login
Sparkfamily.org

#### **Great Body Shop**





K-6 Art

Content Specialist: Maria Gutleben

## K-6 LKSD Visual Arts Curriculum Growing through the Arts: Elisngiinallerkaq Pilinguatgun

LKSD has created and adopted a visual arts curriculum that is compatable with ELA and to be used in all grade levels.

#### Curriculum Guides:

https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

#### **Online Resources**

https://sites.google.com/lksd.org/lksdarts/home

#### **ELA-Arts Integrated lessons**

- lesson plans and assessment rubrics.
- Step-by-step instructions with resources and videos to use.
- MRFs for ordering supplies
- Standards posters
- Classroom posters
- Tutorial videos: Elements and Principles and material use
- Student sample work

Project ARTiculate lesson plans to enhance any lesson





## **K-6 Yugtun Language Arts**

Content Specialist: Nicole Twitchell

The Yugtun Language Arts (YLA) is structured around 4 days of paired text readings followed by a combined examination of both on the 5th day. Reading is taught with lesson plans in folders and the Yugtun Naaqiyaraq Igaryaraq-llu spiral-bound book. This book is a guide to teach the Comprehension skills and Writing. Additionally, in the lesson plans are suggested topics and word lists for Phonemic Awareness, Phonics, High Frequency Words, Spelling and Vocabulary this book can help guide, referred to as Routines.

The learners of YLA are those identified as strongest in Yugtun in K-1st and everyone from 2nd grade on. Learners are tested 3X a year using the Yugtun Curriculum Based Measures (Y-CBM) which aligns with the MAPs testing schedule.

#### Curriculum Guides:

Naaqiyaraq

lgaryaraq-llu

Lesson Plans

Second Grade

https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

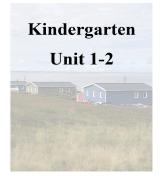


Online Resources
https://sites.google.com/lksd.org/dle-cur-

riculum/yuqtun-curriculum



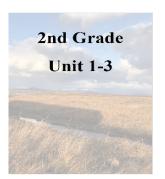
Assessments



Lesson Plan Books



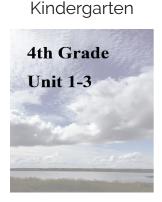
First Grade



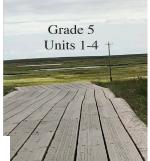
Second Grade



**Third Grade** 



Fourth Grade



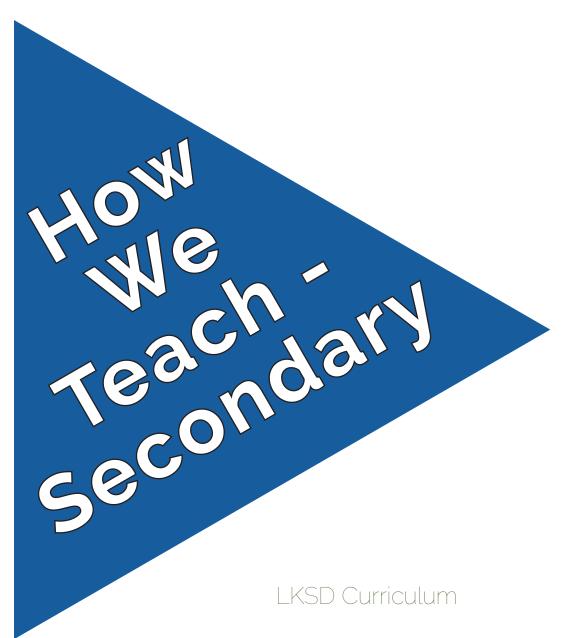
Fifth Grade



Sixth Grade







The mission of the Lower Kuskokwim School District is to ensure bilingual, culturally appropriate and effective education for all students, thereby providing them with the opportunity to be responsible, productive citizens.

Piyuutekaa tamalkuita elitnaurat malrugnek qaneryarangqellerkaat piciryaraat-llu aturluku elitnaurumallerkaat, tuaten pillermegteggun pillerkirciqait ellmeggnek auluksugngallerkaatnek ikayuuluki-llu allanun yugnun Yuullerkaatnek.

It is with this in mind that LKSD adopts curriculum designed to afford our students the best opportunities for success. From our translated, localized elementary courses to our college and career readiness paths, our district attempts to ensure that every child receives the best education possible.

LKSD curriculum warehouse went live right before the printing of this book. The link for the warehouse is https://sites.google.com/lksd.org/lksdcurriculumwarehouse.

### **Graduation Requirements**

Language Arts			Total	5
Specific Requirements:	Language Arts I A&B (1.0)	Language Arts II A&B (1.0)		2
Menu Options:	Language Arts III A& (1.0) Language Arts IV A& (1.0) Native American Language Arts A&B ( Advanced Compositi A&B (1.0) Contemporary Lit & Creative Writing A& (1.0)	A&B(1.0) B English Classic Creative Writ Public Speak (1.0) AP Composit ion Literature (1. Poetry (0.5)	ting (.5) ing (.5/Map) ion &	ω
Tiered Support Menu Replacements:	May meet requirement for a menu credit as part of IEP or RTI plan	Language Arts Fou (2.0)	ndations A&B	Up to 2.0 replacement
Tiered Support Supplement:	Lit Lab A&B elective			
Allowed Substitutions:	tandem with may substitu • Theater Arts	n Literature (.5), whi a college Psycholog te for Language Arts (1.0) may substitute elective credit (.5)	y 101 course, s (.5)	

Math			3
Specific Requirements:	Algebra 1 A&B*	*Algebra 2 will meet specific Algebra requirement if Algebra 1 was completed prior to high school	1
Menu Options:	Geometry A&B Algebraic Applicatio A&B Algebra 2 A&B* Construction Math	Pre-Calculus A&B ns AP Calculus AB Math For Health (.5/DC) Statistics Calculus A&B (1.0)	2
Tiered Support Menu Replacements	May meet requirement for a menu as part of an IEP/RTI plan	Introduction to Algebra A&B (1.0) (tier 2) My Path Math (1.0) (tier 3 only)* Math Foundations (1.0) (tier 3)* Integrated Math (1.0) (tier 2/3)*	Up to 2.0 replacement



Tiered Support	Math Lab A&B elective credit only
Supplement:	(can be core credit if part of an IEP)

Science					3
Specific	Biology A&B (1.0)			1	
Requirements:					
Menu Options:	Earth Science A&B (1.0)	Chem	istry A&B (1.0)	2	
	Physical Science A&B (1.0)	Physics A&B (1.0)			
	Ecology (.5)	Astronomy A&B (1.0)			
	Geology (.5)	Concepts of Physics A			
	3300000000	& B (1.0)			
		Concepts of			
		Chem	nistry A&B (1.0)		
APS/Elective only	Environmental Science/Water	Forer	sic Science (.5)		
	Management (.5)	Intro	to Engineering		
		(.5)			

Social Studies		<u> </u>			3
Specific Requirements:	AK Studies (.5) or Passages Alaska (0.5)	Government (.5)		1.0	
Menu Options:	World History A&B ( American History A& (1.0) Tribal Government I (1.0)	&B (1.0) Economic	gy (.5)	2.0	

Life Skills	1		1
Specific	Personal Life Skills (.5)	Consumer Life Skills (.5)	1.0
Requirements:			
Allowed	Personal Psychology (.5)	Economics (.5)	
Substitutions:	Psychology (.5)		
	Yuuyaraq PLS (.5)		

Health/PE			2
	PE (1.0)	Health (1.0)	
Menu courses that	PE (.5-1.0)	Health 1 (.5)	
meet	Weight Lifting	Health 2 (.5)	
Requirements:	Yup'ik Dance	Yuuyaraq Health I (0.5)	
	Swimming	Yuuyaraq Health II (0.5)	



Allowed Substitutions:	<ul> <li>Survival Skills A&amp;B may substitute for .5 PE and .5 Health if the full year is completed.</li> <li>2.0 Credits of completed JROTC may substitute for Health (.5) and PE (.5)</li> <li>Medical Terminology with Health substitutes for Health (.5) and elective credit (.5)</li> <li>Online Health Opportunities through Physical Education (HOPE) .5 PE and .5 Health</li> <li>PE Waiver for ASAA participation</li> </ul>	
Electives		5
	Total Graduation Requirements	22



## 6-12 English Savaas - myPerspectives

Content Specialist: Paul Conti

LKSD utilizes Savaas for secondary ELA for 6-12 courses. myPerspectives® is a powerful, next generation print and online language arts curriculum that places students at the center of learning and gives teachers the right tools and resources, research-based guidance, and autonomy to do what they do best to support each unique learner.

#### Curriculum Guides:

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home

#### **Online Resources**





#### **High School Graduation Requirements**

5.0 credits of ELA LA 1 and LA2 are required courses

Three additional courses must be chosen from the menu:

LA 3, LA4, Native American LA, Advanced Composition, Contemporary Lit & Creative Writing, Novel Study, Creative Writing (.5), Public Speaking (.5)



## **7-12 Mathematics** HMH - AGA Math

Content Specialists: Kim Abolafia - 7-12

LKSD utilizes HMH Into Math for mathematics courses for K-12 math courses. Students should be exposed to Into Math Grade 7 and Into Math Grade 8 in tier 1. This path should prepare students for Algebra 1 as 9th graders. HMH Into AGA builds on Into Math with a comprehensive Algebra I, Geometry, and Algebra 2 curriculum for high school students. Into AGA provides the depth of knowledge, complexity of conceptual understanding, procedural fluency, and applications students need for critical assessments, calculus, college, and career.

LKSD also partners with the Kuskokwim Campus of UAF (KUC) to offer dual credit math classes.

#### Curriculum Guides:

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home

#### **Online Resources**



Contact Carmen Wessels for access



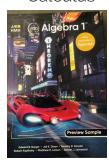
Calculus



7th Grade



8th Grade



Algebra I



Algebra II



Geometry

HMH Into Math is available for middle school grades 7-12.

#### **High School Graduation Requirements**

3.0 credits of math 1.0 credit of Algebra is required

Two additional courses must be chosen from the menu:

Intro to Algebra\*, Geometry, Algebra II, , Algebraic Applications, Pre-Calculus, Calculus, AP Calculus

\*Must be approved in advance by Director of Secondary Education



## 6-8 Science TCI: Bring Science Alive!

Content Specialist:
Andrew West

LKSD has adopted TCI's Bring Science Alive! courses for middle school. Each grade level focuses on a specific scientific discipline and contains a separate book for each unit. You will have three books for each grade level.

These courses also come with lab kits in clear, plastic tote bins. These are NOT the same as the FOSS kits you may find in the building. The kits are labeled with TCI stickers.

There is no physical, teacher textbook for these courses. All teacher materials will be found on www.teachtci.com Contact Andrew West for access.

#### Curriculum Guides:

https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

#### **Online Resources**

www.teachtci.com

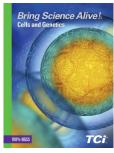
6th Grade - Earth

7th Grade - Life

8th Grade - Physical



Planet



Cells & Genetics



Matter



Space



Adaptations



Forces & Energy



Weather & Climate



Ecosystems



Waves



## 9-12 Science CK-12 / Inquiry Based Labs

Content Specialist:
Andrew West

Science at LKSD incorporates the Alaska Science Content Standards. Classes are a blend of learning new science content, applying this knowledge through activities that reinforce science and engineering practices and crosscutting concepts such as mathematics, writing, and communication through the application of Inquiry Based Labs and hands-on activities. The CK12.org digital textbooks are aligned to each course curriculum map and are localized where possible. Printed textbooks are available at site, or digitally online.

Curriculum Guides:

**Online Resources** 

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home

www.ck12.org

#### **Science Graduation Requirements**

3.0 Credits of science required Biology A&B required

Two additional credits must be taken from the menu courses:

Astronomy, Concepts of Chemistry, Ecology/Geology, Earth Science, Concepts of Physics, Physical Science, Climate Science (new to 23-24 school year)

Environmental Science/Water Management, Forensic Science

Main Content

Lab Curriculum







Supplementary Curriculum





### **7-12 Social Studies**

Content Specialist: Robert Hadley

## Savvas / McGraw-Hill / Cengage

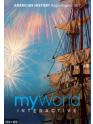
LKSD has adopted social studies materials from a variety of publishers: Savvas (World History, American History, and Jr. High American History), McGraw-Hill (Psychology, Economics, and Government), and Cengage (Sociology and Jr. High World History). We also offer a number of elective courses that use resources available through the curriculum maps (Alaska Studies, Passages Alaska, Tribal Government I, and Tribal Government II Dual Credit). Our social studies courses are designed to increase student literacy and critical thinking skills about our world.

#### Curriculum Guides:

https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

#### **Online Resources**

Access through Classlink



8th Grade



3.0 credits of social studies are required: AK Studies or Passages Alaska (.5 credits) Government (.5 credits)

Menu courses (2.0 credits)

American History A/B, World History A/B, Tribal Government I A/B, Tribal Gov't II-Dual Credit A/B\*, Sociology A/B, Economics, Psychology\*Must have prior approval by Mike to teach Tribal Gov't. Course is only for Juniors and Seniors

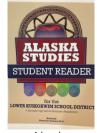


World History

NOMICS

Economics





World History

WORLD HISTORY CHAY CULTATIONS

Alaska Studies

'This course must be taught with approval from the Director of Secondary Education and KuC for dual credit. Materials should be requested from the content specialist at the end of the semester prior to teaching

the course.



**US History** 

## 6-12 Health / PE 4th R / Pearson

Content Specialist: Segue Grant

Health - LKSD has adopted 4th R curriculum and Pearson Health, as the required curriculum for 7th-12th.

LKSD requires 1.0 credits of Health and 1.0 credits of P.E. throughout the four-years of high school.

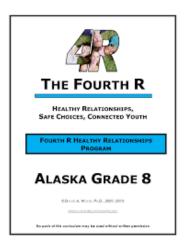
The junior high and high school text are Pearson Health.

#### Curriculum Guides:

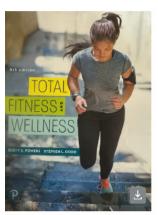
https://sites.google.com/lksd.org/lksdcurriculumwarehouse/home

#### **Online Resources**

https://youthrelationships.org/resources



Teachers must be trained to teach the 4th R. See EED's website for details.



Junior High: Total Fitness and Wellness Available in both physical textbook and eText



High School: Access to Health

Available in both physical textbook and eText

#### Health/P.E. Graduation Requirements

1.0 credits of health 1.0 credits of Physical Education

Intro to Health Careers is a KUC, dual-listed course for student interested in pursuing a career in the health fields.

Health I and II are available in Yugtun.



## **6-12 Yugtun Studies** Yup'ik Classes

Content Specialist: Sheila Wallace

Yugtun courses available are to strengthen Yugtun proficiency and literacy though cultural-based material and Indigenous knowledge. The purpose of these courses is to develop and strengthen Yup'ik listening, speaking, reading, writing, and language skills in alignment with the Alaska State Standards.

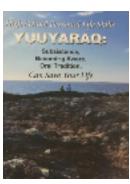
Students engage in variety of texts and media in thematic units. Students are given the opportunity to demonstrate their understanding of the material with performance tasks that apply Yugtun language skills.

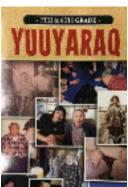
#### Curriculum Guides:

Curriculum pacing guides can be found on Google Drive or Teacher's Guides (Contact

#### **Online Resources**

Online Resources
<a href="https://drive.google.com/drive/u/0/folders/1F1lEYCmw-G3c0f7GJOPyE3XFw2WpJSH">https://drive.google.com/drive/u/0/folders/1F1lEYCmw-G3c0f7GJOPyE3XFw2WpJSH</a>











**Yugtun Junior High Courses:** 

JH Mass Media Yup'ik .5
Yuuyaraq 6, 7, 8 .5
JH Conversational Yugtun 1 1.0
JH Conversational Yugtun 2 1.0
7th & 8th Grade Yuuyaraq (Calista) 1.0

**High School Courses:** 

Mass Media Yup'ik 1.0 Elective
Yuuyaraq I, II, III, IV 1.0 Elective
Yup'ik Orthography 1 A&B 1.0 Elective
Yuuyaraq Personal Life Skills 5 Required
Yuuyaraq Health 1 & 2 1.0 Required

Distance Delivery: Counts Toward APS World Languages

Yup'ik Orthography 1 (dual credit) 1.0

Yup'ik Orthography 2 (dual credit) 1.0

Yup'ik Orthography 3 (dual credit) 1.0

Yup'ik Orthography 4 (dual credit) 1.0

Junior High Distance Delivery:

JH Conversational Yugtun 1 and 2

7th & 8th Grade Yuuyaraq (Calista)



7-12 Art

Content Specialist: Maria Gutleben

# Lower Kuskokwim School District

Growing Through the Arts: Elisngiinalerkaq Pilinguatgunn

6th - 12th Grade Visual Arts Curriculum

Curriculum Guides:

**Online Resources** 

https://sites.google.com/lksd.org/ lksdcurriculumwarehouse/home https://sites.google.com/lksd.org/lksdarts/home

#### **ELA-Arts Integrated lessons**

lesson plans and assessment rubrics

#### JH and HS Visual Arts courses

- Lesson plans and assessment rubrics
- MRFs for ordering supplies
- Student sample work

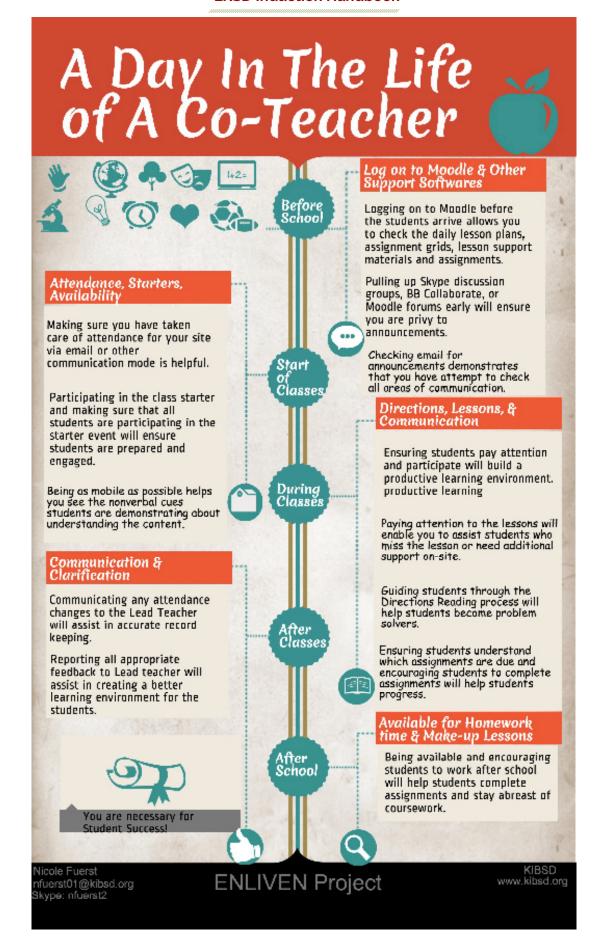
Project ARTiculate lesson plans. Lessons that you can apply across the curiculum

#### Teaching Resources

- Standards posters
- Classroom Posters
- Tutorial videos: Elements, principles, and material use













The mission of the Lower Kuskokwim School District is to ensure bilingual, culturally appropriate and effective education for all students, thereby providing them with the opportunity to be responsible, productive citizens.

Piyuutekaa tamalkuita elitnaurat malrugnek qaneryarangqellerkaat piciryaraat-llu aturluku elitnaurumallerkaat, tuaten pillermegteggun pillerkirciqait ellmeggnek auluksugngallerkaatnek ikayuuluki-llu allanun yugnun Yuullerkaatnek.

It is with this in mind that LKSD adopts curriculum designed to afford our students the best opportunities for success. From our translated, localized elementary courses to our college and careerreadiness paths, our district attempts to ensure that every child receives the best education

#### LKSD Intervention Programs for Tiers II and III

Contact Christina Powers for implementation questions, Carmen Wessels for materials and license information.

The purpose of this document is to provide information to inform the user of the intervention programs currently supported by the district for Tier II and Tier III interventions. Please consult reference guides in the Resource Library (LKSD website) for decision criteria.

#### **Products**

#### Tier II INTERVENTIONS - Reading

#### Lexia Core<sub>5</sub> Reading

Lexia® Core5® Reading supports educators in providing differentiated literacy instruction for students of all abilities in grades pre-K-5.

- •RTI Matrix: Tier Il Grades K-5 & Special Ed
- •Lexia® Core5 Reading provides differentiated literacy instruction for students of all abilities in grades pre-K-5.
- District purchases licenses K-8

#### RTI Matrix: iXL- ELA Tier II / suggested use in Literature Lab

- iXL ELA is designed to help struggling students become proficient readers and confident learners.
- Used in Grades 6-12
- Helps educators identify gaps within a student's literacy skills and provides practice on closing those gaps; aligns with the MAP assessment.
- District purchases the licenses.

#### Reach for Reading, Reach Into Phonics Foundations (K, 1, 2, 3, 4-6):

- •This is a Tier II companion to the Reach for Reading, adopted in FY19, core language arts curriculum for elementary classrooms.
- •A Teacher Guide accompanies sets of 6 decodable books for small group instruction. The focus is on the foundational skills of phonics for learning to read.

#### Consortium on Reading Excellence (CORE) Sourcebook (www.corelearn.com):

- •The CORE *Sourcebook, Updated 3rd Edition* (2013) is aligned to Common Core State Standards (CCSS) with references to the CCSS throughout the book.
  - This is not an intervention program, however it can be supplemented to support most



commercial reading core and intervention programs.

- •The *Sourcebook* is a comprehensive reference about reading instruction (What? Why? When? and How? of each of the major components of reading: Phonemic Awareness, Phonics, Vocabulary, Fluency, and Comprehension):
  - •WHAT each component is.
  - •WHY to teach each component.
  - •WHEN to teach each component.
  - •HOW to teach each component, including scripted explicit instruction lessons identifying what benchmarks will be learned, any background knowledge required, materials listed, as well as suggested corrective feedback.
- •Organized according to the elements of explicit instruction (modeling, guided practice, independent practice with corrective feedback), the Sourcebook includes both a rich research-informed knowledge base (~800 references) and practical sample lesson models applicable to beginning and older struggling readers alike.
- •There is a companion book, *Assessing Reading Multiple Measures*, 2<sup>nd</sup> Edition Updated and Revised (2008)
  - •This provides a collection of tests for the comprehensive assessment of skills for targeted placement as well as progress monitoring students' reading. These assessments can help identify why a student is having reading difficulty and determine the next steps in instruction.
  - •A majority of the tests are individually administered. Easy-to-follow instructions are given for the administration and scoring of each test along with reproducible record forms.



- ·A "Blending Routines" Video (2008)
  - •This video spotlights four main methods of blending. It allows teachers to see the models and practice before teaching students. The video includes demonstrations of sound-by-sound blending, continuous blending, whole-word blending, and spelling-focused blending to provide techniques from beginning readers to transition to more mastery and automatic word blending. The use of each blending method is discussed along with practice pauses in this 19 minute recording.
  - •For additional information contact Audra Lopez at audra\_lopez@lksd.org.

#### Literature Lab:

- ·Lit Lab is a HS credit bearing (elective) course.
  - •See curriculum maps and/or the "Making Tier II Classes Work at Site" document in the Resource Library.
  - This is not an intervention program, however it can used to supplement core.
  - •Recommended use of Lexia PowerUp Literacy.

#### Tier II INTERVENTIONS - Math:

#### **DreamBox**

- RTI Matrix: Grades K-5 (6) & Special Ed.
- Program major focus is on K-12 math skills.
- IMPORTANT Program allows for "curricular grade" identification. Student may be in the 4<sup>th</sup> grade but working on a 1<sup>st</sup> grade level. By putting a curricular grade of kindergarten the program will start the leveling process at that grade. If not used the program will start skills testing at the students grade level.
- Program self levels and progresses the student through needed math skills.
- · District purchases licenses.
- Dashboard allows teachers the ability to look from a whole class level to drilling student progress



down to individual standards.

• Ease of use when entering or deleting students.

#### Math Lab (ALEKS)

- RTI Matrix as a Tier II intervention: Grade 6-12 & Special Ed.
- Products with the RTI designation self levels and progresses the student through needed math skills.
- If students get stuck on a skill program offers short remedial skills lessons that the student can access through the program by clicking on the *Explain Button*.
  - \*\*District purchases licenses (see special note at the bottom)
- User friendly dashboard; student progress and concerns are displayed on main teacher dashboard page.
- Ease of use when creating classes and entering students.
  - \*\*Note:
  - Program has few graphics and is visually more adult in nature.
  - Product used for Tier I. II and III.
  - Teacher has to keep track of used licenses. Once licenses are assigned to a student they are held in in that student's name until they sign in. If the student does not sign in to use the license (due to move or change in class) the teacher must notify the D.O. online admin so that the license can be pulled back and used for another student. Licenses can be expensive up to \$45 ea.
  - ALEKS has an extensive resources tab that connects the teacher to a full range of training on their product. Teacher can sign up for webinars, read up on course products, view implementation strategies specific to their subject, and grade of students. Teachers can visit the ALEKS Training Center for unlimited "anytime/anywhere" access to free, pre-recorded tutorials, and also join a complimentary, daily online training session. Teachers do not need to confirm or pre-register for any of the training sessions.



#### LKSD Intervention Programs for Tier III

#### Read 180

- For students in Jr / Sr High use the RTI Matrix for placement
- For students in K-6, Tier III replacement programs are **only to be utilized for students with an IEP or RTI plan**.
- Program stages focus on age level interests and standards that might be tested at that grade level.
- Students are given the Scholastic Reading Inventory (SRI), Scholastic Phonic Inventory (SPI) to help in placing them in R180 or S44.
- Materials needed to run the program in the school are requested from the curriculum department and paid for by the district.
- Program consists of three parts: Whole Group (Introduction) Rotation (20 sm group, 20 instructional software, 20 modeled/guided reading) Whole Group Wrap-up.
- •Note:
  - Replacement or new materials can take up to a month or more to receive so early ordering is important.
  - Teachers **must** receive training to teach Read180 or System44.

#### Math 180:

- For use in 7<sup>th</sup> and 8<sup>th</sup> grade only.
- It comes in two levels and should be used in conjunction with ALEKS

#### **Math Foundations:**

- For students in 9<sup>th</sup> grade.
- Students placed in Math Foundations should be supported by an IEP or a site RTI plan.
- It comes in two levels and should be used in conjunction with ALEKS.

#### mClass Reading Intervention:

•Available K-6, mandatory for K-3





### LKSD Negotiated Agreement Highlights

LKSD and LKNEA have worked together to negotiate an agreement that affords our teachers a number of benefits not found across the state. The negotiated agreement, 2023-2026 contains the details of your contract with LKSD. This document guides many aspects of your employment with our district, and you are encouraged to read it over in full as it outlines and delineates your rights.

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#### **LKSD Induction Handbook**

A Few Thoughts on Your New Health Insurance

Accounting Clerk I – Benefits Cauline Berin cauline\_berlin@lksd.org

Welcome all,

Just a few notes on your new health insurance.

- **1. Am I covered?** You are covered from your first contract day with the district.
- 2. Insurance cards: It takes about two or three weeks for the district to process and send out your insurance cards. If you need medical care before you get them, you will be covered. Cauline Berlin can help get your employee insurance ID number if needed before the cards come out.
- 3. Village Health Care: you can go to the clinic to be seen. If you work in Goodnews Bay you will need to pay your bill at the time of service, and then submit a reimbursement to LKSD's Benefits department (Cauline Berlin) to be reimbursed. The business office will generate the payment back to you under the same restrictions as our current provider/plan which are described in the Plan Document.
- **4. Prescriptions**: Our district has two types **a**. Immediate or short term (antibiotics or you are out of town and ran out of medication) **b**. Mail or long term prescriptions. If you arrive needing to get prescriptions filled please see Cauline Berlin to discuss the process of getting your access expedited.
- 5. Where do I go to find out what is covered under our insurance? There are several documents stored in on our new district web page. The easy way to find them is to use the search box. Just type in "Health" and choose "LKSD Healthcare Plan Summary" to download. You can also email our Insurance reps (wonderful ladies) questions and they will respond.
- 6. You can call **1-800-562-9383** but I have found email to be much better.

A-J call or email Aline at extension 306#

K-Z Call or email Maria at extension 314#

aline.thao@integrityadmin.com

mlimon@integrityadmin.com

Do not be surprised if the health care providers you work with are astounded at the level of coverage you have. Nowhere in the nation will you find health coverage like this as an employment benefit.



## Health Benefits Introductory Info and FAQ Just a few things more:

\$150 year deductible must be met before the insurance starts paying. This is a "calendar year" item so it starts all over again in January.

Last, get to the dentist. This is the only benefit that the % increases each year: 70% the first year, 80% the second year, up to 100% in year 4. If you go before December 31st, you will get your 70% out of the way quickly.

#### **Accessing Information**

#### Q: Where do I find information about my health benefits through the district?

#### A: www.lksd.org

Click on the tab labeled "For Staff"

Under "Quick Links" (right side of the page), click on "HR/Benefits Forms and Resources Scroll down to "Business Office/Benefits"

Click on "Health Insurance Summary of Benefits for Certified Teachers-Administrators" to open and download the document

#### Q: Who in the district is the best person to contact about coverage?

A: Cauline Berlin - Email: cauline\_berlin@lksd.org

#### Q: When does my insurance coverage start?

A: Great news! If you are reading this after your first contract day, you are already covered!

#### Q: When will my insurance card(s) come?

A: It usually takes two or three weeks for the district to process and send out your insurance cards, but if you need medical care before you get them you are still covered. Cauline Berlin can help get your employee medical ID number if you need it before your cards arrive.



#### **General Information:**

#### Q: What do I do if I get sick in the village?

A: You can go to the clinic to be seen. The only exceptions is Goodnews Bay. If you teach in one of these two locations, please email your designated Integrity rep for information.

#### Q: Is there a network or PPO I have to use?

A: Yes there is. For a list of PPO providers, see www.fchn.com or call 1-800-231-6935.

If you use a PPO provider, this plan will pay for some or all of the costs of covered services. Be aware, your PPO doctor may use non-PPO providers for some services. See your LKSD Healthcare Plan Summary for a list of coverage based on provider status. In general, many services are covered at 90% for in-plan, in-state providers.

### Q: I understand that sometimes doctors charge more than what is considered "usual and customary." Am I responsible for the difference?

A: Yes, when you receive your statement from Integrity it will show the amount paid to the provider and give you codes for the amounts not paid.

You can find a PPO doctor that has an agreement with Integrity that they will accept the insurance amount and will "write off" any overages.

First, you will want to go to the "First Choice Health" web page: http://www.fchn.com/

Next, click on the first green bar (find a Dr.) Read the disclaimer, then follow the directions on thow to locate a provider.

To confirm you can always email your rep at Integrity.



### Q: I see this First Choice Health Network logo and Integrity Administrators. Who actually gets billed?

A: Make sure that your doctors are billing Integrity, NOT First Choice. First Choice just denies the claim and does not give a reason. This can cause problems as we have a "timely filing" clause and if the insurance does not receive the bill within 6 months of the service date, they will not pay it.

#### Q: Do I need a referral to see a specialist?

A: No, you do not. You are free to schedule an appointment with a specialist any time. Be sure to look for one in our PPO network.

#### Q: Does my insurance cover me if I travel overseas?

A: For example, what to do about insurance when you are leaving the country. By the way, pg 34 #13 states that you are not covered if you are sick and leave the country to obtain treatment.

#### Q: Does our plan offer basic preventative care?

A: Yes. Here is a link to the list of items covered:

https://www.healthcare.gov/preventative-care-adults/

#### **Plan Limits and Costs**

#### Q: How much is the monthly premium?

A: Starting this year there will be a monthly premium.

#### Q: What is my annual deductible?

A: There is a \$150 annual deductible that resets on January 1st.

#### Q: Is there an out-of-pocket limit on my expenses?

A: Yes, \$250 for PPO facilities and professional services.



#### Q: What is the maximum annual limit on plan payments?

A: Our plan has a \$2,000,000 overall limit. However, there are limits on certain types of procedures that can be found in your plan summary.

#### **Medical Travel**

#### Q: I understand some travel is covered, what are the requirements?

First, only medical travel is considered. Dental, regardless of how painful, is not covered.

Travel for diagnostic purposes is not covered unless you are being referred to a specialist as the condition cannot be diagnosed here. Get pre-approved for travel!

The travel form is found in the staff portal, in the "Health Insurance" folder.

http://www.lksd.org/benefits/index.htm must be printed out and signed by the referring doctor **OR** Health Aide if at the site. (Note: Make sure you get a copy of the form for your records)

Once the travel form is filled out and faxed to Integrity, What happens?

The ticket is "reimbursed" so the following has to occur to have the flight paid for.

The receipt for the purchase of the tickets needs to be faxed/emailed to Integrity WITH your insurance ID number printed clearly on the document.

A doctor visit must be billed (Note: 2 tickets can be covered "if" the doctor requests a follow-up. My story: I flew in for a follow-up but the doctor.'s office was being nice and didn't charge for the visit. When I didn't get reimbursed for the ticket, I contacted the insurance. I had to go back and let the doctor's office know that I appreciated the thought but they needed to send in the bill for me to get my ticket paid for. They did and I got a check in the mail in about 2 weeks.)

Once Integrity has the travel form and receipt for the purchase of the airline ticket, and bill from the provider, they cut the reimbursement check to you.



Q: What if I want to have surgery during the summer and there are no Network Hospitals near my home in the lower 48?

A. Contact the hospital. We have had people, within the district, that have done the paperwork needed for a temporary one time PPO consideration with a lower 48 hospital. Just be aware that it may take a few months so you will need to start the paperwork early.

#### **Prescriptions**

#### Q: How do I fill my prescriptions?

A. Our insurance fills prescriptions in two ways depending on immediacy and duration.

#### Short-term

Short-term prescriptions are ones to treat an acute illness with an immediate need, i.e. antibiotics for an infection.

These prescriptions will have the largest out of pocket expense depending on the medication. The copayment can go from \$10 to \$40.

To be used for a one time fill, waiting on your maintenance prescription to arrive OR on vacation and realized you left one of your prescriptions home.

#### Maintenance

Maintenance prescriptions are ones that you take on a daily basis to treat an on-going issue.

Maintenance drugs are often covered by the insurance and have no copayment associated with them.

To fill your maintenance prescriptions you will need to set up an account with Walgreens Prime. To do so, call 1 (877)860-8846. The customer service reps are generally very helpful. If you are already in the Walgeens system, it is very easy for them to transfer your information to Walgreens Prime.

Your doctor can submit the prescription to Alliance RX via fax or phone. Ask your doctor to provide a 3 month supply if possible.

IPM Website: www.lucyrx.com

Phone: 1(877)-860-8846



Address:

Integrated Prescription Management 7815 N. Palm Ave, Suite 400 Fresno, CA 93711

If you need a maintenance drug before your insurance cards arrive, please contact Cauline Berlin to help you through the process.

Dental Care	1st Year of	2nd Year of	3rd Year of	4th & Subsequent
	Coverage	Coverage	Coverage	Years
Class A	70% until December	80% until	90% until	100%
Diagnostic and	31st of the calendar	December 31st	December 31st of	
Preventative	year that benefits	of the second	the third calendar	
Services	begin	calendar year of	year of benefits	
		benefits		
Class B	70% until December	80% until	90% until	100%
Basic and	31st of the calendar	December 31st	December 31st of	
Restorative	year that benefits	of the second	the third calendar	
Services	begin	calendar year of	year of benefits	
		benefits		
Class C	50%	50%	50%	50%
Major Services				

#### **Dental**

The annual maximum dental benefit for each covered person is \$1,000 per Calendar Year.	
Dental Deductible:	None



#### **Vision**

#### Q: What does our vision insurance cover?

**A.** We have very good vision insurance with complete exams and lenses every year. Frames are covered every other year, and it is best to call and check before you buy frames to make sure you have the year right.

Integrity does not cover any add on coatings to the lenses. Read the statement below.

Caution!!! The verbiage of our insurance may NOT mean the same thing to your provider as it does to the insurance company. When our insurance states they "Do not pay for add ons", some providers have taken that to mean that only "plastic" lenses are covered.



		mance Evaluation #1				ı
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OBSERVA	ATION	DATES:	2	_	Ĕ	â
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DATE:						
	DOMA	IN A: INSTRUCTION				
	1	Mans and modifies engaging, challenging, and culturally responsive instruction based on formative and summative data				
8 6	2	Provides challenging, interactive, and authoritic instruction				
PERFORMANCE STANDARDS	3	Uses formative and summative assessments to gather data and adjusts instruction to student learning needs				
STA	4	Uses grade-level appropriate content and pedagogical knowledge to support and enhance learning				
	b	Ulfferentiates instruction to meet the needs of all students				
		DOMAIN A RATING				
	DOMA	IN B: PROFESSIONAL CONDUCT AND RESPONSIBILITIES				
	1	Outtivates professional relationships with colleagues				
	2	Develops and maintains positive and appropriate relationships with students				
9 8	3	Acts in accordance with applicable laws and school district policies and procedures				
PERFORMANCE STANDARDS	4	Cultivates parent, family, and community partnerships				
88	5	Demonstrates professional athics and professionalism				
遺伝	6	Engages in professional development and growth				
	SP ED	Demonstrates knowledge of and coordinates services and learning for students with disabilities (SPED)				
		DOMAIN B RATING				
	DOMA	IN C: CLASSROOM ENVIRONMENT				
	1	Manages the classroom to maximize student learning				
8 8	2	Manages behavior in the classroom				
38	3	Cultivates a culture of student learning				
PERFORMANCE STANDARDS	4	Guides the purposeful and intentional use of grade-appropriate instructional technology to enhance learning				
8	5	Uses culturally relevant interactions and content to support and enhance learning				
	. 7	DOMAIN C RATING				
Evaluator	Signat	ure				
Teacher St	lanati u	Date				
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# Per Diem Allowance

\$85 per day maximum meal allowance.

# Receipts not required!

 Meal allowances should be prorated dependmeals are included in any conference or regising on the departure and arrival times, or if tration fees, they should not be claimed.

Must overnight	\$16.00	\$16.00	Incidentials   \$16.00
4 pm - 10 pm	\$35.00	\$35.00	Dinner
11 am - 3 pm	\$30.00	\$30.00	Lunch
6 - 10 am	\$20.00	\$20.00	Breakfast
meal	- in state		
claim this	District	Bethel	
times to	Out of	to	
Arrival	Travel	Travel	



 For training, conferences, and seminars--may reimbursement or District P-Card if possible. Travel advance is always an option. Contact be paid by personal credit card with district Registration SA and/or Travel Technician

 Purchase Orders may be used but may not work well if registering on-line.

## Incidentals-

(miscellaneous taxis (not directly related to trip activity), laundry, hotel and meal tip, personal phone calls, etc.)

that includes an overnight stay. No proration for partial days or day of departure. Receipts • \$16 per day. Only applicable for each day are not required.



amount listed) hotel and taxi/shuttle/car rental companies typically do not provide such detail. ment. Please book your reservation directly with the hotel or car rental agency. On-line invoices/receipts to substantiate reimburse-We require original itemized (date and

legitimate, commercial lodging establishment Do not use express check-out at hotels. We require an itemized invoice/receipt from a that shows the balance has been paid.

# Please Remember..

# Please keep original receipts.

and submit your Travel Expense Report • Within 30 days after return, complete form to Accounts Payable.



## DISTRICT WITHIN ALASKA FOR BETHEL AND OUT OF TRAVEL GUIDELINES





# Some important things to remember:

- Read and sign a completed LKSD In-District Employee Travel Advance form in advance and obtain proper approval and signature from your Supervisor and turn in to the Accounts Payable Department.
- Save your receipts! Original itemized receipts must be attached to all Travel Expense Reports (hotel bill, registration, taxi (must have date and fare amount), etc.)

## Getting Started

For questions or help filling out forms, contact:

• 1st, your School/Department Secretary

presentation of receipt on room only and will not be added in when considering the Federal

Lodging taxes will be reimbursed upon

lodging limit. The tax can be avoided by a

direct billing system between the hotel and LKSD. Whenever practical, we will set up

- Or, your Site Administrator
- <u>Or</u>, Accounts Payable Department at 907-543-4822.



- By public carrier, most economical fare, most direct route.
- In-district travel is usually arranged by traveler or Site Adminsitrator.



• Request the government rate when making

reservations. Reimbursement for hotel must

not exceed the maximum Federal rate.





- Use shuttles or taxis in most cases.
- Car rental is allowed, in limited circumstances, but must be approved in advance on TA Form.
- For payment, personal credit card or cash with district reimbursement works best.

  Travel advance is always an option.

 Hotel stays often include personal charges not reimbursed by the District. Please indi-

district reimbursement works best. Travel

advance is always an option.

· For payment, personal credit card with

room service, movies, extra nights for your

convenience, laundry, personal phone calls,

cate on bill which charges are personal (ex.

etc.) when submitting a Travel Expense Re-

port Form.

- If you do rent, **accept** the personal liability insurance and **decline** the collision insurance (sometimes called CDW or LDW).
- If you have an accident with a rental vehicle, please notify LKSD Business Manager at (907) 543-4820 within 48 hours.



# Personal Automobile Mileage:

native with the Travel Technician at 907-543-

• Inside Alaska, purchase orders work better

and can be made for most hotels.

such direct billing. Please discuss this alter-

Due to insurance liability issues this will be reimbursed only in unusual circumstances at the IRS mileage rate, however not reimbursable for airport trips and otherwise discour-



# Per Diem Allowance

•. All government agencies follow these rates which are continuously updated. Current rates range from \$59.00-\$79.00 per day for Meals & Incidentials.

M&IE Total (1)	Continential Breakfast/ Breakfast/ Breakfast(2)	Lunch (2)	Din- ner (2)	Incidental tal Ex- pens- es	First and Last Day (3)
628	\$13	\$15	\$26	\$5	\$44.25
\$64	\$14	\$16	829	\$5	\$48.00
69\$	\$16	\$17	\$31	\$5	\$51.75
\$74	\$17	\$18	\$34	\$5	\$55.50
628	\$18	\$20	\$36	\$5	\$59.25

- 1. This column lists the full daily amount federal employees receive for a single calendar day of travel when that day is neither the first nor last day of travel.
  - 2. The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.
- 3. This column lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

## Incidentals-

(miscellaneous taxis (not directly related to trip activity), laundry, hotel and meals tips, personal phone calls, etc.)

• Only applicable for each day that includes an overnight stay in the destination. No proration for partial days or day of departure. Receipts are not requried.



We require **original itemized** (**date and amount listed**) hotel and taxi/shuttle/car rental invoices/receipts to substantiate reimbursement. <u>Please</u> book your reservation directly with the hotel or car rental agency. On-line companies typically do not provide such detail.

Do not use express check-out at hotels. We require an itemized invoice/receipt from a legitimate, commercial lodging establishment that shows the balance has been paid.

# Please Remember ....

- Contact Student Activities & Travel Technician if your travel plans change at 907-543-4828.
- Please keep original receipts.
- •Within 30 days after return, complete and submit your Travel Expense Report form to Accounts Payable along with all original receipts.







let003 www.fotosearch.com

# Some important things to remember:

- Read and sign a completed LKSD In-District and obtain proper approval and signature from Employee Travel Advance form in advance your Supervisor and turn in to the Accounts Payable Department.
- ceipts must be attached to all Travel Expense Save your receipts! Original itemized re-Reports (hotel bill, registration, taxi (must have date and fare amount), etc.)

## Getting Started

For questions or help filling out forms, contact:

- 1st, your School/Department Secretary
- Or, your Site Administrator
- Or, Accounts Payable Department at 907-543-4822



- By public carrier, most economical fare, most direct route.
- In-district travel is usually arranged by traveler or Site Adminsitrator.



- Request the government rate when making reservations. Reimbursement for hotel must not exceed the maximum Federal rate.
- district reimbursement works best. Travel For payment, personal credit card with advance is always an option.
- Hotel stays often include personal charges not reimbursed by the District. Please indiroom service, movies, extra nights for your etc.) when submitting a Travel Expense Recate on bill which charges are personal (ex. convenience, laundry, personal phone calls, port Form.
- native with the Travel Technician at 907-543not be added in when considering the Federal presentation of receipt on room only and will such direct billing. Please discuss this alterlodging limit. The tax can be avoided by a direct billing system between the hotel and LKSD. Whenever practical, we will set up • Lodging taxes will be reimbursed upon
- · Inside Alaska, purchase orders work better and can be made for most hotels







- Use shuttles or taxis in most cases.
- stances, but must be approved in advance on • Car rental is allowed, in limited circum-IA Form.
- · For payment, personal credit card or cash with district reimbursement works best. Fravel advance is always an option.
- insurance and decline the collision insurance • If you do rent, accept the personal liability (sometimes called CDW or LDW)
- If you have an accident with a rental vehicle, please notify LKSD Business Manager at (907) 543-4820 within 48 hours.



Personal Automobile Mileage:

reimbursed only in unusual circumstances at the IRS mileage rate, however not reimburs-Due to insurance liability issues this will be able for airport trips and otherwise discour-

Address						EXPE 30	TRAVEL TRAVEL INSE REPO	LOWER KUSKOKWIM SCHOOL DISTRICT TRAVEL EXPENSE REPORT EXPENSE REPORT MUST BE FILED WITHIN 30 DAYS OF COMPLETION OF TRAVEL	REPORT E FILED WIT	RICT L	TA# - A Vendor # SSN#		
a.	Purpose of travel:							Phone:			Dept./Site:		
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TRAVELTIMES													
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0	Meals-Lunch											000	
	Meals-Dinner											000	
	Incidentals											000	
	Meals for overnight Ills.											000	
	Airfare								Γ			000	
	Own Vehicle											000	
1	Taxi / Train											000	
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	Parking											000	
	Car Rental				1	1			1			000	
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MISC	Phone / Fax											000	
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					Accounts P.	Pavable Supervisor	evisor	Date			DEPOSITED:		payroll deduction
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#### Welcome (again) to LKSD!

Over the next three days you will receive a lot of information about a wide range of topics like Yup'ik culture, dual language education, SIOP, CHAMPS, and a host of other acronyms.



